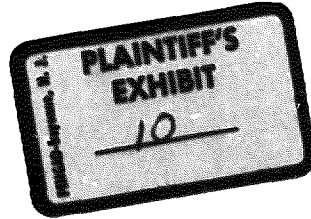


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Overturning action of an officer acting within the realm of his proper authority	Board of Senior Elders	"a minimum two-thirds (2/3) majority vote"	I	IV	10	A	7
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Overturning decisions made by the President of the Corporation (except the original President)	Board of Senior Elders	"a unanimous vote of all members...except the Chairman"	I	V	3	—	7
Election of the President of the Corporation (except the original President)	Board of Senior Elders	"a simple majority vote"	I	V	4	—	7
Removal of the President of the Corporation (except the original President)	Board of Senior Elders	"a two-thirds (2/3) majority vote"	I	V	5	—	7
Ratification of the appointment of the Vice President of the Corporation	Board of Senior Elders	"a simple majority vote"	I	VI	1	—	8
Selection of check signers	Board of Senior Elders	"a minimum three-quarters (3/4) majority vote"	I	IX	3	C	10
Selection of additional check signers	Board of Senior Elders	"a unanimous vote"	I	IX	3	C	10

(continued)

Majorities Needed in Voting

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Amendments to the Bylaws	Board of Senior Elders	"a minimum three-fourths (3/4) majority affirmative vote...and the original Pastor's concurrence"	I	XI	1	—	13
Reconciling disagreements about the interpretation of the Bylaws	Board of Senior Elders	"a two-thirds (2/3) majority vote"	I	XI	2	—	14
Decisions required by the Bylaws for which no specific instructions are given	Board of Senior Elders	"a minimum two-thirds (2/3) majority vote"	I	XI	6	—	14
Removal of a new pastor	Board of Senior Elders and the congregation	"a minimum two-thirds (2/3) majority vote of the Board of Senior Elders and a simple majority vote of the congregation"	II	I	1	B3	17
			II	I	1	Cla	18
Selection of a new pastor	Voting congregation	"a minimum two-thirds (2/3) majority"	II	I	1	B5	18
Approval of expenditures of Church funds for items over \$5,000.00	Deacon Board	"a simple majority vote"	II	I	3	A3a	19
Approval of expenditures over \$50,000.00	Board of Senior Elders	"a minimum two-thirds (2/3) majority vote"	II	I	3	A3c	19
Major building programs	Board of Senior Elders and voting congregation	"a minimum of a two-thirds (2/3) majority of the Board of Senior Elders, and by a simple majority of the voting congregation"	II	I	3	A3d	19
Election of Deacons	Voting congregation	"a true majority"	II	I	3	F	20
Removal of a Deacon from office	Board of Senior Elders congregation	"a minimum two-thirds (2/3) majority vote"	II	I	3	G2	20

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Majorities Needed in Voting		(3)	-	L-BL-R8011,b2			
Petition by congregation for a new vote for Deacons	Voting congregation	"a minimum of twenty (20) per cent"	II	I	3	H1	20
Request for a new vote on the entire Deacon Board	Board of Senior Elders	"one-half of the Board"	II	I	3	H2	20
Appointment of Elders to office	Board of Senior Elders	"a unanimous vote"	II	II	3	—	21
Removal of Elders from office	Board of Senior Elders	"a unanimous vote, save one"	II	II	6	—	22
Any question taken before the congregation (unless otherwise specified)	Voting congregation	"a simple majority"	II	IV	3	—	23
Apparent tie-vote by the congregation	the Pastor	"the Pastor shall cast the deciding vote"	II	IV	3	—	23
Removal and replacement of future Chief Executive Officers of Communications	Board of Senior Elders	"a minimum two-thirds (2/3) majority vote"	III	II	6	—	34
Removal of Satellite Church Pastors	Voting Elders and congregation	"a minimum two-thirds (2/3) majority vote of both"	VI	II	1	A1	42
Ratification of appointment of replacement Satellite Church Pastors	Voting Elders	"a minimum of all the Volting Elders, save one"	VI	II	1	A2	42
Appointment of additional Voting Elders in Satellite Churches	Voting Elders	"an affirmative vote of the Pastor and a minimum of all other Voting Elders, save one"	VI	II	2	E	44
Removal of Voting Elders of Satellite Churches from office	Voting Elders	"all the Voting Elders, save one"	VI	II	2	I	45
Election of new Deacons in Satellite Churches	Voting congregation	"a simple majority"	VI	II	3	D1	47

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Majorities Needed in Voting

Removal of a Deacon of a Satellite Church from office	Voting congregation, or Voting Elders	"a minimum two-thirds (2/3) majority vote of the congregation, or by a minimum two-thirds (2/3) majority vote of the Voting Elders"	VI	II	3	D2	47
			VI	II	3	F3	47
Approval of expenditures over \$250.00 (Satellite Churches)	Deacon Board	"a minimum two-thirds (2/3) majority"	VI	II	5	B	49
Approval of expenditures over \$5,000.00 (Satellite Churches)	Voting Elders	"a minimum two-thirds (2/3) majority"	VI	II	5	B	49
Approval of expenditures over \$50,000.00 (Satellite Churches)	Voting congregation	"a simple majority"	VI	II	5	B	49
Any question taken before the congregation of a Satellite Church (unless otherwise specified)	Voting congregation	"a simple majority"	VI	II	8	C	50
Apparent tie-vote of a Satellite Church congregation	the Pastor	"the Pastor shall cast the deciding vote"	VI	II	8	C	50
Decision by a fellowship of a Satellite Church to become a Satellite Church	Attendants of the fellowship	"a majority vote"	VI	V	2	—	50
Approval of changes to the Bylaws of a Satellite Church	Voting Elders	"a minimum of all..., save one"	VI	VII	1	A1	6
Approval of changes to the Bylaws of a Satellite Church	Pastor of the Corporation Church and the Board of Senior Elders	"The Pastor...and a minimum three-fourths (3/4) majority of the Board of Senior Elders"	VI	VII	1	A3	6
Amendments to the Articles of Incorporation of a Satellite Church	Board of Directors	"a three-fourths (3/4) affirmative vote"	VI	---	---	10a	6
Amendments to the Bylaws of the Corporation	Board of Directors and the Pastor	"a three-fourths (3/4) affirmative vote...and the Pastor's concurrence"	VII	---	---	10c	6

COMMUNITY CHAPEL AND BIBLE TRAINING CENTER

ARTICLES OF FAITH AND BYLAWS

Originally drafted and ratified: October 18, 1967.

First revision: September 9, 1969.
Second revision: December 16, 1974.
Third revision: September 23, 1975.
Fourth revision: November 9, 1976.
Fifth revision: June 6, 1978.
Present revision: January , 1986.

PREAMBLE

We, members of the spiritual body of Christ desiring to unite in fellowship as a non-profit religious corporation, do hereby adopt these Bylaws and agree to be governed by their precepts.

Chapter One

DIVISION ONE

THE TOTAL CORPORATION

SECTION I

Name, Location, and Objective

ARTICLE ONE: The name of this Corporation shall be "Community Chapel and Bible Training Center."

ARTICLE TWO: The Corporation of Community Chapel and Bible Training Center has its headquarters in southern King County, Washington, at the Church of Community Chapel and Bible Training Center as described in the Church Division (Division Two) of these Bylaws (the Corporation Church). The mailing address is 18635 Eighth Avenue South, Seattle, Washington 98148.

(continued)

ARTICLE THREE: Community Chapel and Bible Training Center is organized as a church with the following objectives:

- A. To propagate the Christian faith and to spread the Gospel of Jesus Christ as revealed through the Holy Scriptures.
- B. To establish, operate, and maintain churches for Christian worship, education, practice of Christian doctrine, and the conduct of integral religious ministries. This includes: edifying the saints, upbuilding them in the faith of God's Holy Word; aiding souls in being saved and filled with the Holy Spirit and living victorious Christian lives, and in looking and preparing for our hope from heaven: the Lord Jesus Christ; giving spiritual counseling to those in need; helping, training, exhorting, and advising God's people in witnessing of Jesus Christ and living for Him; propagating the Word of God; and edifying and helping the total man: body, soul, and spirit.
- C. To erect and maintain church buildings; schools; Bible colleges; student living facilities; business offices; radio, television, and recording studios; broadcast and transmission facilities; social halls; parsonages; retreat centers; rehabilitation homes; children's care centers; and such other structures as are deemed necessary or desirable.
- D. To engage in a ministry through radio, television, publications, and other media of mass communication; including the distribution and sale of religious publications and related items.
- E. To establish, operate, and maintain as an integral and inseparable part of the overall ministry of the Gospel of Jesus Christ a Bible college which grants degrees, for the instruction of Christian religious beliefs, morals, and ethics, and for the propagation of Christian faith, practice, and doctrine.
- F. To establish, operate, and maintain a Christian school, kindergarten (K-4) through twelfth (12) grade, for the instruction of Christian religious beliefs, values, morals, ethics, and for the propagation of Christian faith, practice, and doctrine, including all subjects necessary for a proper education. All proper educational subjects are recognized as being thoroughly and completely religious because of their philosophical and moral applications to the circumstances and understandings of life and the world we live in and our relationships with other people. This school-ministry shall be an integral and inseparable part of this Corporation's overall ministry of the Gospel of Jesus Christ.
- G. To establish, operate, and maintain Christian education and necessary incidental day-care for children through four years of age for the instruction of Christian religious beliefs, values, morals, ethics, propagation of faith, practice, and doctrine, including all proper educational subjects appropriate to the child's age level and abilities. All proper Christian education and child care are recognized as being thoroughly and completely religious because of their philosophical and moral implications to the circumstances and understandings of life and the world we live in, and our relationships with other people. This aforesaid ministry shall be an integral and inseparable part of this Corporation's overall ministry of the Gospel of Jesus Christ.

(continued)

- H. To provide Biblical and Christian-based advice and counsel appropriate to the problems and circumstances of life to those in need and seeking counsel.
- I. To acquire, operate, and maintain teen centers, youth centers, orphanages, homes for the aged, and such other benevolent and charitable institutions as may be lawful under RCW Chapter 24.08 of the laws of the State of Washington.
- J. To acquire and hold real estate and such other property as the realization of the aforesaid objects may demand.
- K. To perform charitable acts of assistance and benevolence and to grant financial aid or gifts to persons whom the government of the Church determines to be worthy of such charity.

SECTION II

General Management

ARTICLE ONE: The total Corporation (Community Chapel and Bible Training Center) shall be controlled by a board of directors, hereafter in this document called "The Board of Senior Elders" (formerly called "The Steering Committee," and referred to in the October 18, 1967, Article of Corporation as "The Board of Elders"), and in subsequent Articles of Corporation revisions (if and as such are made) as "The Board of Directors."

ARTICLE TWO: Community Chapel and Bible Training Center shall consist of various Divisions of the single Corporation. Each Division head governs his own Division (without direct supervision by the Board of Senior Elders of the Corporation), yet the Board of Senior Elders governs all Divisions through these Bylaws and appoints and removes all Division heads except when the original Pastor is that Division head.

ARTICLE THREE: The divisional structure of this Corporation shall be only for the purpose of convenience of internal corporate management. All corporate activities and affairs, regardless of Division, shall be integral and inseparable religious ministries and affairs of this non-profit religious Corporation, Community Chapel and Bible Training Center. As of this January, 1986, revision, the various Divisions of the Corporation are:

- A. Division Two—The Church of Community Chapel and Bible Training Center (the Corporation Church).
- B. Division Three—Community Chapel Communications.
- C. Division Four—Community Chapel Bible College.
- D. Division Five—Community Chapel Christian School.

ARTICLE FOUR: As of this January, 1986, revision of these Bylaws, Donald Lee Barnett holds the following offices within the Corporation:

- A. Chairman of the Board of Senior Elders (the President of the Corporation).
- B. The Pastor of the Corporation Church.

(continued)

- C. The President of Community Chapel Bible College.
- D. The Chief Executive Officer of Community Chapel Christian School.
- E. The Chief Executive Officer of Community Chapel Communications.

ARTICLE FIVE: The Board of Senior Elders of "The Church of Community Chapel and Bible Training Center" shall be one and the same body as the Board of Senior Elders of the entire Corporation of Community Chapel and Bible Training Center.

ARTICLE SIX: The Pastors of the Satellite Churches shall be subject to admonishment, discipline, and ultimate removal by the Board of Senior Elders.

ARTICLE SEVEN: The Voting Elders and the Deacons of the Satellite Churches shall function only within their respective Satellite Churches and shall not be considered to be officers of this Corporation, but only officers of the local Satellite Church.

SECTION III

Membership

This Corporation shall have no members. All decision-making authority for this Corporation shall be vested in the Board of Senior Elders (Board of Directors) and the Board of Deacons as defined in these Bylaws.

SECTION IV

Specific Management of the Corporation of Community Chapel and Bible Training Center

The Board of Senior Elders

ARTICLE ONE: The Board of Senior Elders shall consist of not less than three members, which shall govern Community Chapel and Bible Training Center in all areas, as defined in these Bylaws, except in areas reserved for the Pastor of the Corporation Church alone, and in accordance with the following rules.

ARTICLE TWO: The Board of Senior Elders shall have one Chairman.

- A. The Chairman of the Board of Senior Elders shall always be one and the same person as the "President of the Corporation" and the "Chairman of the Board of Directors." These three titles shall be interpreted to be synonymous.
- B. The original Chairman of the Board of Senior Elders is Donald Lee Barnett who cannot be removed from office while living.
- C. The selection of future Chairmen of the Board of Senior Elders is by means of the process described under "President of the Corporation."
(See Section V, Article Four below.)

(continued)

ARTICLE THREE: Additional members of the Board of Senior Elders may be appointed by the Board of Senior Elders from among the Elders of the Corporation Church by the affirmative vote of the Pastor and at least all other Board of Senior Elders members, save one.

ARTICLE FOUR: The Pastor of the Corporation Church shall automatically be a member of the Board of Senior Elders.

ARTICLE FIVE: Members of the Board of Senior Elders shall serve for life unless they resign, or cease to be in regular attendance at the Corporation Church, or are removed by a minimum three-quarters (3/4) majority vote of the Board of Senior Elders.

- A. Only one member may be removed during any single round of votes.
- B. The one in question shall have no vote in the question of his removal, nor will his potential vote be counted in the total upon which the determination of the majority is made.
- C. In the event a member of the Board of Senior Elders is removed, leaving the Board below the minimum number specified in Article One above, an Elder shall be appointed to the Board of Senior Elders within seven days.
- D. No member of the Board of Senior Elders may be removed from office while the Board is below the minimum number of three.
- E. No business by the Board of Senior Elders may be transacted while the Board is below minimum number other than that business required to bring the Board back up to the minimum number.
- F. The original Pastor shall not be subject to removal from the position of Chairman of the Board of Senior Elders.

ARTICLE SIX: The Board of Senior Elders shall direct the Corporation in such matters as:

- A. Creating new departments and Divisions within the Corporation.
- B. Establishing the goals of the Corporation of Community Chapel and Bible Training Center.
- C. Revising the Articles of Corporation, the Articles of Faith, and the Bylaws.
- D. Settling disputes within the Corporation that cannot be handled by delegated authority.
- E. Determining whether or not to buy, sell, or trade real property; or construct new buildings. (See Division Two, Section I, Article Three, Item A, Paragraph 3b-d below.)
- F. Determining whether or not to subsidize any department of the Corporation, including Satellite Churches.

- G. Exercising jurisdiction over the departments within the Corporation. The Board of Senior Elders shall not normally override decisions of Division heads or exercise its authority over their individual finances and other matters, except where it feels such action is an absolute necessity. (This clause shall not be interpreted to give the Board of Senior Elders authority over those areas that are specifically stated to be outside the jurisdiction of the Board of Senior Elders, being exclusively the prerogative of the office involved.)
- H. Overriding the Deacon Board's decisions if it feels they are contrary to or out of line with the goals and direction of the Board of Senior Elders. (This includes directing the Deacon Board, if necessary, to release monies for buildings, ministries, etc.)
- I. Exercising jurisdiction in any additional matter for which the Board of Senior Elders feels responsible (subject to the concurrence of the original Chairman of the Board of Senior Elders if he is still presiding).

ARTICLE SEVEN: This article applies only if the Pastor of the Corporation Church and the Chairman of the Board of Senior Elders are one and the same person: The Board of Senior Elders shall not meet to discuss problems or make decisions without the presence or permission of the Chairman and a minimum of all members of the Board of Senior Elders save one, except to consider the Chairman's salary. If the vote is such that any missing member's vote might have an impact upon the outcome of the decision, no decision shall be made until that member's vote is in, except in emergency matters, which shall be judged to be so by all present. This regulation shall apply even if the Chairman is on extended leave. In such cases, action without him can only be made if reasonable effort to contact him fails and if it is judged to be an emergency by all present. Even so, the Board shall not make any decisions contrary to what it believes the Chairman's decision would be, if the case is such as to require his concurrence. In such a case, the Vice President of the Corporation shall be requested to act as provisional chairman. After the Chairman's return, or once contact is made with him, he shall have the power to overturn the ruling, subject to other conditions of these Bylaws. (See also Section VI, Article Three below.)

ARTICLE EIGHT: This article applies only if the Pastor of the Corporation Church is a different person from the Chairman of the Board of Senior Elders: The Board of Senior Elders shall not meet to discuss problems or make decisions without the presence or permission of the Chairman and a minimum of all members of the Board of Senior Elders save one, except to consider the missing member's salary. Otherwise, if the vote is such that the missing member's vote might have an impact upon the outcome of the decision, no decision shall be made until that member's vote is in, except in emergency matters, which shall be judged to be so by all present. No vote affecting the Church Division (Division Two) of the Corporation shall be taken in the absence of the Pastor of the Corporation Church.

ARTICLE NINE: Senior Elders who are not also members of the Deacon Board may attend meetings of the Deacon Board as advisors and/or observers without vote.

ARTICLE TEN: The Board of Senior Elders shall have the authority to overturn actions of all Division heads, managers, committees, etc., except when these Bylaws specifically limit the ability of the Board of Senior Elders to do so.

- A. When the Board of Senior Elders questions an action of an officer acting within the realm of his proper authority, it shall take a minimum two-thirds (2/3) majority vote to overturn or alter that action.
- B. If an action of an officer is discovered where the officer is or was acting outside the realm of his proper authority, the Board of Senior Elders may call a meeting to rule on the unauthorized action. If so, the following rule applies: a minimum two-thirds (2/3) majority vote is required to uphold and continue the originally unauthorized action.

ARTICLE ELEVEN: The Board of Senior Elders shall have no power to infringe upon the pastoral rights and authority listed in these Bylaws.

SECTION V

President of the Corporation

ARTICLE ONE: Explanation of Office: The President of the Corporation shall be the chief executive of the Corporation and shall always be one and the same person as the "Chairman of the Board of Senior Elders" and the "Chairman of the Board of Directors."

ARTICLE TWO: The original President of the Corporation is Donald Lee Barnett, who cannot be removed from office while living.

ARTICLE THREE: The President of the Corporation shall have the authority to make any interpretation of these Bylaws or necessary on-the-spot decisions, arbitrations, regulations, etc., regarding areas not covered by these Bylaws.

The Board of Senior Elders shall have the power to overturn decisions made by the President of the Corporation, except the original President of the Corporation, regarding his decisions about interpretation of these Bylaws and areas not covered by these Bylaws. Such a decision to overturn must be by a unanimous vote of all members of the Board of Senior Elders except the Chairman.

ARTICLE FOUR: Election of the President of the Corporation: Except for the original President of the Corporation, the Board of Senior Elders shall choose all future Presidents of the Corporation from among its own membership by a simple majority vote. In the event of an evenly split vote, the vote of the Pastor of the Corporation Church shall decide the issue.

ARTICLE FIVE: Removal of the President of the Corporation: Except for the original President of the Corporation, the President of the Corporation may be removed from office by a two-thirds (2/3) majority vote of the Board of Senior Elders.

ARTICLE SIX: The President of the Corporation shall establish the salary schedule which is to be used for all employees of the Corporation except the President himself and the Pastor of the Corporation Church.

(continued)

ARTICLE SEVEN: The salary of the President of the Corporation shall be determined by the Board of Senior Elders, which shall re-evaluate this salary rate annually. Once set and accepted, his salary shall not be decreased, unless there is a general recession or depression, and then only to the same ratio as the published wage or consumer price index for the local area.

SECTION VI

Vice President of the Corporation

ARTICLE ONE: The Vice President of the Corporation shall be appointed by the President from the membership of the Board of Senior Elders. This appointment shall be ratified by a simple majority of the Board of Senior Elders. He shall act as assistant to the President as the President deems necessary. The Vice President may be removed from office at the discretion of the President.

ARTICLE TWO: Explanation of Office: The Vice President shall hold the following additional offices and perform the following additional duties within the Corporation.

- A. General Manager.
- B. Chairman of the Deacon Board of the Corporation Church.
- C. Director of Community Chapel Christian School.
- D. Business Manager of Community Chapel Bible College.
- E. Other specific and temporary responsibilities as the corporate President shall delegate to him.

ARTICLE THREE: If the Chairman of the Board of Senior Elders (corporate President) is absent and an emergency requires that legal business be handled prior to his return, the Vice President shall be "Acting Chairman of the Board of Senior Elders" during his absence. (See also Section IV, Article Seven above.)

SECTION VII

Secretary of the Corporation

ARTICLE ONE: The Chairman of the Board of Senior Elders shall appoint one member of the Board of Senior Elders other than himself to be Secretary of the Corporation. He also shall have authority to remove the Secretary of the Corporation and appoint a replacement as occasion demands.

ARTICLE TWO: Explanation of Office: Except for the Chairman, all members of the Board of Senior Elders hold positions of equal authority. Thus, on corporate business, the Secretary of the Corporation shall have no more authority than any other regular member of the Board of Senior Elders. However, he shall have additional responsibilities as outlined in Article Three below.

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ARTICLE THREE: Duties of the Secretary of the Corporation.

- A. The Secretary of the Corporation shall maintain accurate minutes of all official meetings of the Board of Senior Elders. These minutes shall be kept safely in an appropriate place in the main offices of Community Chapel and Bible Training Center.
- B. If the Secretary of the Corporation is absent from a meeting of the Board of Senior Elders, the Chairman shall appoint a recording secretary for that meeting. This recording secretary shall submit his minutes to the Secretary of the Corporation upon his return. The Secretary shall be responsible for verifying the reasonable accuracy of the minutes recorded in his absence.
- C. The Secretary of the Corporation shall sign all legal documents calling for the signature of the corporate Secretary. (See also Section XI, Article Eight below.)

SECTION VIII**General Manager**

ARTICLE ONE: The General Manager shall direct the business offices of the Corporation in harmony with these Bylaws and the directions of the President.

ARTICLE TWO: The General Manager shall have authority to make on-the-spot decisions on any item not directly covered by these Bylaws.

ARTICLE THREE: The General Manager shall be responsible for all business, maintenance, and construction operations of the Corporation.

ARTICLE FOUR: The General Manager shall have the authority to delegate specific areas of responsibility within the guidelines of the Bylaws.

ARTICLE FIVE: With the President's concurrence, the General Manager may hire personnel and determine their wages. The Deacon Board shall have the authority to establish the maximum wages for the total work force under the General Manager's jurisdiction. With the President's approval, he may hire maintenance and construction workers and fix their wages.

ARTICLE SIX: The General Manager shall have authority to determine the means of assessment for use of buildings and shall instruct the Treasurer to assess the Divisions for the use of equipment, supplies, services, etc. He shall determine the rates and other factors involved in such assessments.

ARTICLE SEVEN: The General Manager shall have the authority to determine and direct the uses of buildings and developed ground spaces.

ARTICLE EIGHT: The General Manager shall have the responsibility of directing the budgets of the various Divisions. Each Division shall administer its own budget within the limitations placed upon it by the General Manager.

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ARTICLE NINE: The General Manager shall not authorize the transfer of any money from one Division to another on a permanent basis, without the written approval of the Division head involved (in the case of the Corporation Church, the Division head is the Deacon Board). Temporary inter-divisional loans shall require only verbal authorization by Division heads, providing that the loan is for no more than than thirty (30) days. (See also Section IX, Article Four below.)

SECTION IX

Corporation Finances

ARTICLE ONE: The financial organization of Community Chapel and Bible Training Center shall be established and administered in such a way that it meets all governmental and Community Chapel and Bible Training Center laws and regulations, and insures reasonable safety against embezzlement and fraud. The financial organization of the Corporation shall be supervised by the General Manager in accordance with these Bylaws and the following regulations.

ARTICLE TWO: It shall be policy of this Corporation that all Divisions be self-supporting. Every reasonable attempt shall be made to comply with this policy. If this is impossible for a temporary or permanent period of time, and if the Board of Senior Elders and Deacon Board and/or Division heads agree to transfer funds to the Division in need, the records shall always clearly show the total liability to the applicable Division(s).

ARTICLE THREE: The financial organization shall include at least the following offices:

- A. Treasurer (appointed and removed by the Deacon Board).
- B. Accountants and bookkeepers (appointed and removed by the Treasurer, with the approval of the General Manager; the General Manager may also remove accountants and bookkeepers).
- C. Check Signers (chosen from among the membership of the Board of Senior Elders by minimum of three-quarters [3/4] majority vote of this same body). If additional Check Signers are necessary to conduct business efficiently and expeditiously, they shall be chosen from among the other Elders (Ministerial and Departmental Elders) by a unanimous vote of the Senior Elders.
- D. Offering Counters (appointed and removed by the Deacon Board Chairman).

ARTICLE FOUR: The General Manager shall be responsible for the finances of the Corporation within the following framework:

- A. He shall supervise all of the offices named in Article Three above.
- B. He shall be accountable to the Board of Senior Elders for proper execution of financial matters.
- C. The General Manager shall sign all payment-vouchers or delegate such authority to others.
 1. No check shall be written without the authority of a proper payment-voucher.

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2. In the absence of the General Manager, payment-vouchers requiring his signature which are needed to meet emergencies and requirements that cannot be reasonably delayed may be written on the authority of one Board of Senior Elders member or Division head, with authorization by the President. Such authorization may be a verbal approval (by telephone or other communication, if necessary). If the President is not available, any two members of the Board of Senior Elders may give such authorization. The General Manager shall then sign the payment-vouchers after his return.

ARTICLE FIVE: The Treasurer.

- A. The Treasurer shall be appointed by the Deacon Board and shall be under the supervision of the General Manager.
- B. The Treasurer shall perform his duties according to the following regulations:
 1. The Treasurer is not a member of the Deacon Board but may attend the Deacon Board meetings at his option. He may also be requested by the Deacon Board to attend some or all of their meetings.
 2. The Treasurer is not an officer of the Corporation and has no voice in the operation of the Corporation.
 3. The Treasurer shall supervise the keeping of the financial records of the entire Corporation and shall supervise the accountants and bookkeeper(s).
 4. The Treasurer shall not sign checks.
 5. The Treasurer shall be responsible to the Deacon Board to record all its financial transactions and to satisfy its members as to his integrity, expertise, and efficiency. The Treasurer shall be responsible to the General Manager as to the supervision of the details of his work and office.
 6. The Treasurer shall see that the books of the Corporation fulfill all obligations of the Corporation of Community Chapel and Bible Training Center and of the local, state, and federal governments.
- C. The Treasurer shall have the responsibility of paying all bills on time. Payments shall not be delayed on the unilateral decision of a department head, although the department head may suggest such action. The General Manager, however, shall have the authority to delay payments. (See also Section VIII, Article Eight above.)
- D. The Treasurer shall not have the responsibility of administering the budgets of the various Divisions. He shall spend the money as directed by each Division head as long as funds are available.

If a Division head delegates the responsibility of purchasing to an administrator under his supervision, the Division head shall be able to override the subordinate administrator's decision. The Treasurer may question any payment-voucher, or hold it up long enough to refer the judgment to the appropriate Division head, or to the General Manager, whose decision is final, unless he refers the matter to the Board of Senior Elders.

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- E. The Treasurer shall see that the financial records are inspected and/or audited by the Deacon Board or Board of Senior Elders.
1. The Deacon Board may require a professional audit at any time.
 2. If the inspector of the books finds any discrepancy that cannot be answered satisfactorily by the Treasurer, he shall immediately inform all of the following:
 - a. The General Manager.
 - b. The Chairman of the Board of Senior Elders.
 - c. The Deacon Board Chairman.

ARTICLE SIX: The Accountant or Bookkeeper shall verify all inputs, monies, and receipts of the Corporation.

ARTICLE SEVEN: A minimum of two Offering Counters shall be appointed by the Deacon Board Chairman and be under the supervision of the Treasurer who may remove them, with the Deacon Board's consent. They may also be removed by the Board of Senior Elders or Deacon Board. The Deacon Board may elect that any two ushers, or any usher and the head usher, may count the money rather than designate specific individuals.

ARTICLE EIGHT: All payments over \$500.00 must be made by check. Amounts up to \$250.00 in cash may be disbursed against a payment-voucher signed by certain Department Heads specifically authorized by the General Manager. Amounts from \$251.00 to \$500.00 in cash may be disbursed upon a payment-voucher and signature of the General Manager or, in his absence, the succeeding alternate Senior Elder. It is the general intent of these Bylaws that payments and disbursements be by check with the exception that cash may be disbursed according to the above limitations when cash is available and when a check is not suitable for the immediate business purpose.

SECTION X

Special Rulings Regarding Allocation and Disbursement of Large Grants

ARTICLE ONE: Any presentation of money or property in value in excess of \$30,000.00 shall be considered a Large Grant.

ARTICLE TWO: A Large Grant given to the general Corporation shall be governed by the Board of Senior Elders. The Board of Senior Elders shall decide what amount of the grant the various Divisions shall receive. The amount that is put into the Church general fund comes under subsequent control of the Deacon Board, except when the Board of Senior Elders designates what use it shall be put to, in whole or in part.

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ARTICLE THREE: A Large Grant given to a particular Division for operations of that Division, shall become the asset of that Division excepting that the Board of Senior Elders shall have authority to rule that the amount is in excess of reasonable operating funds and, for the good of the Corporation, may reapportion a certain amount of the funds to other uses, providing that the transaction does not violate the terms of the grant. In any case, the Board of Senior Elders shall have final authority to review the case and decide the appropriate action to take.

ARTICLE FOUR: A Large Grant given to a particular Division for building shall become an asset of the Church Division (Division Two), since the Church is responsible to build all buildings. The Board of Senior Elders shall decide what buildings shall be built for that Division and what amount of money, if any, shall be saved for future buildings of that Division. Excess monies shall be placed at the discretion of the Board of Senior Elders, as it deems to be in the best interest of the Corporation without violating the terms of the grant. If questions should arise as to whether or not the Deacon Board or the Board of Senior Elders is responsible for a Grant put into the general Church fund, the Board of Senior Elders shall be given pre-emptive right to decide.

ARTICLE FIVE: A Large Grant to a particular Division for unspecified use shall be divided into building and non-building use by the Board of Senior Elders in accordance with Articles Three and Four above.

ARTICLE SIX: Buildings built by Large Grants do not require a vote of the congregation excepting for the portion the congregation is expected to give toward those buildings.

ARTICLE SEVEN: College housing built by monies from a Large Grant shall be the financial responsibility of the Church. All building expenditures, profits and losses, and financial operation and maintenance shall be the responsibility of the Church.

The Board of Senior Elders shall be responsible for the initial determination of the use of Large Grants for College housing. College housing built from general Church funds shall be the determination of the Deacon Board. In case of conflict, the Board of Senior Elders shall decide. (See also Division Four, Section II, Article Ten below.)

SECTION XI

Miscellaneous Rulings

ARTICLE ONE: Amendments.

A minimum three-fourths (3/4) majority affirmative vote of the Board of Senior Elders and the original Pastor's concurrence, if still presiding, is necessary to amend any of the Bylaws stated in this document.

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ARTICLE TWO: In case of any disagreement of interpretation of these rules (in the event that an agreement cannot be reached), a decision of the Board of Senior Elders takes precedence over the Division heads and/or the Deacon Board. If the disagreement cannot be reconciled by a two-thirds (2/3) majority vote of the Board of Senior Elders, the Pastor shall decide the issue.

ARTICLE THREE: The Custodian of the Bylaws, who is appointed by the General Manager, shall maintain a list entitled "Current Officers and Major Appointees of the Corporation." It shall list the names of people filling all "titled positions" in all Divisions except Satellite Churches, including but not limited to all Pastors, Assistant Pastors, members of the Board of Senior Elders, President, Vice President, Secretary, Deacon Board members, Elders, General Manager, Treasurer, Administrators, Accountants, Bookkeepers, and any other positions which the Board of Senior Elders or Pastor deem necessary. The Pastors of Satellite Churches shall appear on this list. It shall be the duty of the Custodian of the Bylaws to update this list within fifteen (15) days of any change in personnel and to give a copy of same to each person on the list. A current copy of this list shall be affixed to these Bylaws at all times.

ARTICLE FOUR: Every member of the Board of Senior Elders and Deacon Board shall have a copy of the Bylaws and all amendments. In addition, the Custodian of the Bylaws shall keep a minimum of one copy on file in the office at all times.

ARTICLE FIVE: All buildings, except for those belonging to Satellite Churches (see Chapter Six), belong to the Corporation Church (not to the individual Divisions) and are paid for by the Corporation Church, which may assess uniform use fees to the other Divisions.

ARTICLE SIX: Whenever a decision or vote of the Board of Senior Elders is required by the directives of these Bylaws, and whenever these Bylaws do not specify otherwise, such a decision or vote shall be decided with a minimum of two-thirds (2/3) majority.

ARTICLE SEVEN: Unless specifically stated otherwise, concurrence, assent, positive vote, majority vote, or other similar wording in regard to decisions made by the Board of Senior Elders and Deacon Board shall be interpreted to mean a minimum of a two-thirds (2/3) majority.

ARTICLE EIGHT: Signatures on legal documents: After proper ratification of an action through the means indicated in these Bylaws, the Vice President and one additional member of the Board of Senior Elders shall sign the legal papers obligating the Corporation to said action. Other officers of the Corporation shall also sign if demanded by the document being signed. During the absence of the Vice President, the President shall sign any such legal documents in place of the Vice President.

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ARTICLE NINE: In the event a question arises regarding the government of the Corporation or any Division, and Chapter One of these Bylaws is mute on the issue, then the directive of the Church Division (Division Two) of these Bylaws shall be interpreted as being the established standard (e.g., decisions shall be made in conformance with the tenor of the directives of the Church Division [Division Two]). In the event that the Church Division (Division Two) is also mute on the question, the directions previously established by the original Pastor and Board of Senior Elders shall be the established standard.

Chapter Two
DIVISION TWO

CHURCH OF COMMUNITY CHAPEL AND BIBLE TRAINING CENTER

PREAMBLE

The Church of Community Chapel and Bible Training Center is the church located at the south Seattle headquarters of Community Chapel and Bible Training Center; its mailing address is 18635 Eighth Avenue South, Seattle, Washington 98148. This church is the headquarters of all Satellite Churches referred to in Chapter Six of these Bylaws. The term "Corporation Church" when used in these Bylaws and other administrative documents shall mean only this headquarters church, the "Church of Community Chapel and Bible Training Center."

SECTION I

Government of the Church

The Church shall be governed by the Pastor, the Board of Senior Elders, and the Deacon Board, according to the following:

ARTICLE ONE: The Pastor.

A. The Original Pastor.

1. The original Pastor is Donald Lee Barnett.
2. The Pastor shall be recognized as the Spiritual Overseer of the Church, ordained and appointed of God for the ministry and to shepherd the flock of Community Chapel and Bible Training Center. In this capacity he shall be the chief Elder and Chairman of the Board of Senior Elders.
3. The Pastor shall be officially in charge of all services of the Church, whether or not they are held on the church grounds and whether or not he is present at the meetings.
4. The Pastor shall have the prerogative to minister and lead the services as he feels the Holy Spirit shall lead him.
5. The Pastor shall have authority to question and advise any and all members of the Church, including its governing bodies, as he feels led.
6. The Pastor shall have the authority to appoint, instruct, oversee, and remove any and all Bible and Sunday School teachers in the Church.
7. The Pastor shall appoint, oversee, and remove associates and assistants for spiritual ministries at his discretion.

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8. The Pastor may appoint and oversee officers and helpers in support of the ministry, in non-spiritual capacities, in areas that would not fall under the normal jurisdiction of the Deacon Board, subject to the approval of the Board of Senior Elders. He may remove such appointees at his own discretion.

a. Examples of such spiritual support ministries which would fall under the Pastor's jurisdiction, rather than the Deacon Board's, are:

- 1) Outreach team planner.
- 2) Church seminar coordinator.
- 3) Minister's coordinator.
- 4) Research assistants.
- 5) Coordinator of ministerial departments.
- 6) Satellite church coordinator.
- 7) Music director.
- 8) Minister, or director, of television and/or radio ministries.
- 9) Sunday School superintendent.

b. Examples of those the Pastor would not appoint, the jurisdiction belonging rather to the Deacon Board, are:

- 1) Ushers.
- 2) Construction workers.
- 3) Maintenance men.
- 4) Treasurer.
- 5) Accountants and bookkeepers.
- 6) Security guards.

B. Change of Pastors.

1. A Pastor desiring to leave the Church shall be required to give the Board of Senior Elders at least sixty (60) days' notice prior to departure from office and shall inform the congregation of his intentions. This time may be changed by mutual agreement.
2. The original Pastor, having established the original Church by the direction of God and with support of the congregation, shall have oversight of same until the Pastor agrees to change. He shall have the authority to take extended leaves of absence as he feels led without relinquishing the position of Pastor. An Associate Pastor, Assistant Pastor, or Acting Pastor may stand in for him, subject to his oversight, and relinquish the position and authority upon demand by the Pastor, if the Pastor so wishes.
3. Future Pastors may only be removed by both a minimum two-thirds (2/3) majority vote of the Board of Senior Elders and a simple majority vote of the congregation.
 - a. In such an event, the Pastor shall be invited to the meeting (called to decide removal) and have an opportunity to address the congregation for at least thirty (30) minutes prior to the voting.
 - b. In such an event, the Chairman of the Deacon Board shall sit in for the Pastor as temporary Chairman of the Board of Senior Elders.
4. The Pastor shall be included as an ex officio member of the Board of Senior Elders.

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5. The Board of Senior Elders shall select a new Pastor to fill a pastoral vacancy. This choice shall be satisfactory to a minimum two-thirds (2/3) majority of the voting congregation. No other conditions shall be imposed.

C. The New Pastor.

1. A Pastor subsequent to the original Pastor differs in authority from the original Pastor in that:
 - a. He may be removed from office by a two-thirds (2/3) majority vote of the Board of Senior Elders and a simple majority vote of the congregation. The Pastor shall have no vote in the case.
 - b. On regular business his position as a member of the Board of Senior Elders gives his vote no special weight.

D. Duties of the Pastor.

1. Each Pastor shall preach, teach, admonish, encourage, and advise as God gives him ability. The Pastor shall live a godly life and endeavor to shepherd the flock to its spiritual benefit.
2. Recognizing that the Bible teaches a "body ministry" and that the Pastor does not have time, strength, or desire to run the entire Church in its many avenues of service, he shall not be expected to do all (or more than he feels he should or can reasonably handle) of the ministries of the Church, including: visiting and praying for the sick and needy, witnessing, and counseling.

- E. The Pastor's salary shall be determined by the Board of Senior Elders, which shall re-evaluate the salary rate annually. Once set and accepted, each Pastor's salary shall not be decreased, unless there is a general recession or depression, and then only to the same ratio as the published wage/price index decline for the local area.

ARTICLE TWO: The Board of Senior Elders of the Corporation Church shall be the same committee as that of the entire Corporation and shall act in both capacities as defined in Division One, Section IV above, of these Bylaws.

ARTICLE THREE: The Deacon Board.

A. Duties.

1. The Deacon Board shall oversee the necessary insurance programs, maintenance and safety of the buildings and grounds, janitorial work, security, equipment purchases, appointment of ushers, and other financial and mundane obligations and duties of the Church. The Deacon Board shall insure prompt payment of all obligations, keep neat and accurate records of all expenditures and business, and keep the Chairman of the Board of Senior Elders advised in writing of all decisions.
2. The Deacon Board shall appoint a Treasurer who shall be under the supervision of the General Manager and continue in office until removed by the Deacon Board or until he resigns. (See Division One, Section IX, Article Five above, for the duties, powers, and limitations of the office of the Treasurer.)

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3. Approval of Expenditures.

- a. The Deacon Board shall approve by a simple majority vote any expenditures of Church funds for items (both consumables and non-consumables) in excess of \$5,000.00, other than routine or previously authorized recurring expenses. Note: The cost of staff labor shall not be calculated in the above figures. (Expenditures of Church Division [Division Two] funds below these limits may be authorized by the General Manager subject to the regulations of these Bylaws.)
- b. Any decision involving an expenditure of more than \$25,000.00, except for previously established normal installment payments and normally recurring expenses, shall be made only after notifying the Chairman of the Board of Senior Elders so that he may be aware of the situation and exercise his prerogative and/or the prerogative of the Board of Senior Elders of advisement in advance of the expenditure.
- c. Any expenditure involving over \$50,000.00 shall be approved by a minimum two-thirds (2/3) majority of the Board of Senior Elders.
- d. Major building programs shall be approved by a minimum two-thirds (2/3) majority of the Board of Senior Elders, and by a simple majority of the voting congregation if the Board of Senior Elders deems such a vote necessary.

4. A record of all decisions at each Deacon Board meeting shall be filed under "Board of Senior Elders and Deacon Board Minutes" in the office.

- B. The Deacon Board shall consist of not less than five (5) members. The Deacon Board may appoint advisors, researchers, aides, and helpers.
- C. A Deacon may also be a member of the Board of Senior Elders or hold any other office in the Corporation of Community Chapel and Bible Training Center.
- D. The Chairman of the Deacon Board shall have no extra voting power or special vote in matters under consideration. He shall call and moderate meetings and shall be responsible that all rules of the Board be followed.
- E. To be eligible for office, a Deacon must be a Spirit-filled male over twenty-five (25) years of age and must have attended the Corporation Church in good standing for at least three (3) years.

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F. Election of Deacons.

At a general meeting of the congregation, nominations for the office of Deacon shall be solicited from the congregation, and nominations shall remain open until no further nominations are forthcoming after a reasonable amount of time. In the course of the following week(s) the Pastor shall discuss the nominees with the Senior Elders, then he shall eliminate any names to which either he or a Senior Elder objects. At a subsequent congregational meeting, the Pastor shall read the names of the nominees which remain and inform the congregation of which one(s) he recommends as best suited for the office. If at this time, insufficient nominees remain, nominations shall be reopened and the above process repeated.

The election shall then be by a true majority (not a plurality). If no candidate is able to secure at least 50 per cent of the votes, runoff elections between the closest several contenders shall be held until, by process of elimination, one candidate succeeds in securing a majority.

If more than one Deacon is being elected, the same voting procedure shall be followed with each Deacon. All of the approved nominees which were eliminated in each previous balloting shall be re-entered for election. (See Section IV below for voting regulations.)

G. A Deacon shall remain in office until one of the following occurs:

1. He resigns, or ceases to be in regular attendance at the Corporation Church.
2. He is put out of office by a minimum two-thirds (2/3) majority vote of the Board of Senior Elders. (See Item I below.)
3. He is recalled (see Item H below) and subsequently loses the election.

H. Deacons may be recalled in one of two ways:

1. The congregation petitions for a new vote in sufficient numbers to satisfy the Board of Senior Elders that a vote is advisable. A petition of a minimum of twenty (20) per cent of the voting congregation shall mandate a vote.
2. One-half of the Board of Senior Elders asks for a new vote on the entire Deacon Board.

I. Investigation of the Deacon Board: In the event that the Chairman of the Board of Senior Elders suspects wrongdoing or wishes confirmation, he shall have the power to investigate or ask the Board of Senior Elders to investigate the actions of the Deacon Board to see if the directions established by the Board of Senior Elders are being complied with. If misdirection, mismanagement, or dishonesty is found, the Board of Senior Elders shall have the power to reverse any Deacon Board decision and, if necessary, remove any Deacon Board member and instruct the congregation to elect a replacement. If un-Christian conduct is found that, in the judgment of the Board of Senior Elders could bring reproach upon the Church, the Board of Senior Elders may remove that person from office without notifying the congregation. (See Item G, Paragraph 2 above.)**J. The Deacon Board shall not meet without the Deacon Board Chairman's presence, except by permission from him or from the Pastor. The Pastor may elect to sit as Chairman if an emergency meeting is necessary and the Chairman is not available.**

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- K. The Deacon Board shall not meet to vote if more than one member is absent. If the vote is such that the missing member's vote might have an impact upon the outcome of the decision, no decision shall be made until that person's vote is in, except in emergency matters, which shall be judged to be so by all present. If more than one member is absent in an emergency session, the full complement shall be made up by the Chairman appointing substitute members for that meeting from among the Elders.

SECTION II

Elders

ARTICLE ONE: The office of Elder shall be a spiritual office in the Church of Community Chapel and Bible Training Center, to which persons are ordained. (See Section VII below.) Elders shall serve in ministering to the spiritual needs of the Church as requested by the Pastor and as God leads them and gives them gifts, talents, and abilities. With the Pastor's concurrence, Elders may teach classes; direct worship services; preach; baptize; administer communion; perform marriages and conduct funerals; lead visitation groups; counsel and guide those who seek help; pray for the sick and needy in the Church, hospitals, and homes; act as advisors to the Pastor, Board of Senior Elders, and/or Deacons (the term "advisors" is not to be confused with the separate term "administrators"); lead prayer meetings, fellowships, etc.; minister in worship services in any Scriptural capacity; and/or perform other functions or ministries for which there is a need.

ARTICLE TWO: In order to effectively meet the varied spiritual needs of the Church, Elders are appointed to the oversight of specific areas of ministry. For the sake of defining these areas, there shall be three types of Elders ordained by Community Chapel and Bible Training Center:

- A. Senior Elders: Ordained Elders who collectively are responsible to be the governing body of the Corporation, under the Pastor. All Senior Elders are members of the Board of Senior Elders. (See also Division One, Section IV above.)
- B. Ministerial Elders: Ordained Elders who have the oversight of specific spiritual ministries in the Church; including teaching of the Holy Scriptures and pastoring Satellite Churches, among others.
- C. Departmental Elders: Ordained Elders who have the oversight of specific departments within any of the Divisions of Community Chapel and Bible Training Center and who direct staff members in performing the spiritual ministries of the church.

ARTICLE THREE: Elders shall be appointed to office by a unanimous vote of the Board of Senior Elders residing at the headquarters of Community Chapel and Bible Training Center.

ARTICLE FOUR: Elders shall have all the honors, rights, and privileges which attend ordination into the ministry of the Gospel of Jesus Christ.

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ARTICLE FIVE: In order to hold the office of Elder, one shall be a born-again, Holy Spirit-filled male, at least twenty-five years old, in good standing with Community Chapel and Bible Training Center, in active attendance at Community Chapel and Bible Training Center for at least two years, and not actively affiliated with any other church. He shall also be an active Christian in good standing with God, dedicated to God's service, a good example, and in agreement to the Articles of Faith described herein. (See Section VI, Article One below.)

ARTICLE SIX: Elders shall serve for life unless they resign; or cease to be in regular attendance in the Corporation Church; or are removed by a unanimous vote, save one, of the Board of Senior Elders. An Elder's status shall not be affected if he is sent by this church on special assignment to another church for a period of six months or less; however, he shall cease to be an Elder of the Corporation Church if the special assignment lasts longer than six months or if he takes a leave of absence for any other reason, although exceptions to this may be granted by the Board of Senior Elders. If an Elder adopts as his church home another church or a Satellite Church of Community Chapel and Bible Training Center, he shall immediately cease to be an Elder of the Corporation Church. (Pastors of Satellite Churches are exceptions.)

ARTICLE SEVEN: A former Elder in the Corporation Church who returns to regular attendance shall not automatically resume his former office of Elder in the Corporation Church.

SECTION III

Definition of "Membership"

ARTICLE ONE: The term "membership" as used in this Church shall mean adherents to the Church, not members in the usual corporate sense; because according to the Articles of Incorporation, this is a non-membership Corporation. The use of terms such as "member," "membership," "congregational voting," and "voting congregation" together with certain voting privileges enumerated for the congregation shall not be understood to elevate the status of adherents to a corporate membership in the legal sense, which would contradict the Articles of Incorporation.

ARTICLE TWO: Persons may be admitted to fellowship in this Church if they are born-again Christians; continuously function in the love and the laws of God as delineated in the Holy Bible and the Articles of Faith of this Church; and if they confess the full inspiration of the Holy Bible, acknowledge the Biblical authority of the Church, show respect for and obey the laws of God and this Church, and willingly receive counsel from Church-appointed counselors if necessary.

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SECTION IV

Congregational Voting

ARTICLE ONE: In order to be eligible to vote in congregational meetings, one must be:

- A. A born-again Christian who meets all the requirements of Section III above.
- B. In regular attendance in the Sunday services for at least the previous six months.
- C. Eighteen years of age or older.
- D. Not actively affiliated with another church.
- E. Regular in tithing and giving of offerings to this Church.

ARTICLE TWO: Any question regarding eligibility to vote shall be resolved by the Board of Senior Elders, whose decision is final.

ARTICLE THREE: Unless otherwise specified, a simple majority of the eligible voting congregation at a congregational meeting shall be necessary to decide any question before the congregation. In case of an apparent tie-vote the Pastor shall cast the deciding vote.

ARTICLE FOUR: The Pastor shall determine the date and time of voting, the method of vote, tabulation, whether or not a re-vote or recount is necessary, etc., subject to being overruled or subject to specific statutes established by the Board of Senior Elders. The only exception to this rule is when the congregational vote concerns the removal of the Pastor as authorized by these Bylaws, in which case the Deacon Board Chairman shall make such decisions, subject to being overruled by the Board of Senior Elders minus the Pastor. (See Section I, Article One, Item B, Paragraph 3 above.)

SECTION V

Congregational Business Meetings

Special business meetings of the congregation may be called by the Deacon Board or the Board of Senior Elders or the Pastor. The Pastor shall determine the date of the meeting within thirty (30) days of request by the Deacon Board or Board of Senior Elders and shall announce the meeting publicly at both of the prior Sunday services unless the meeting is to be held during a regular Sunday service.

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SECTION VI

Fundamental Tenets of Community Chapel and Bible Training Center

ARTICLE ONE: Articles of Faith.

The Pastor (and the associates and ministerial assistants, if any) and the Elders, Board of Senior Elders, and ordained ministers agree that the Bible, as originally penned, is the inspired Word of God and is our sole rule of faith.

We, as overseers, unite in the belief that, to keep the unity of the faith and to maintain our purpose, only those who hold to the following basic beliefs of God's Holy Word are to be chosen to hold any office of spiritual leadership in the Church. "Spiritual" shall pertain to an office that can involve impartation of theological information.

- A. We believe in the absolute inspiration of the Bible and hold it to be the inerrant and final authority in all matters of Christian faith and practice (2 Timothy 3:16; Matthew 5:17-19).
- B. We believe in God the Father, almighty and eternal, Creator of the heavens and the earth and all that dwell therein, contrary to all evolutionary theory (1 Corinthians 8:6; 2 Corinthians 6:18; 1 Timothy 1:17; Genesis 1:1ff).
- C. We believe in the Lord Jesus Christ, the Son of God, fully God and fully man, who was born of the virgin Mary, suffered and died for our sins on the cross, was buried, rose bodily from the dead on the third day, appeared unto men, ascended into heaven in the sight of many witnesses, and who is coming again with power and great glory (1 Corinthians 8:6; Matthew 16:16; John 20:28; 1 Timothy 2:5; Matthew 1:23; 1 Corinthians 15:3-7; Acts 1:9-11; Matthew 24:30).
- D. We believe in the Holy Spirit, the Comforter, who inspired the holy apostles and prophets of old; who indwells believers with His presence today as He did in the early church, giving them the ability to speak in languages they have never learned; and who convicts the world concerning sin, righteousness, and judgment (John 14:26; 2 Peter 1:21; Acts 2:4; John 16:8).
- E. We believe that no one can be saved from sin and judgment and have eternal life without repenting of his sins and personally accepting Jesus Christ as his Lord and Savior, receiving forgiveness through the shed blood of Jesus, the sinless Lamb of God. All who have been born again according to John 3:3-8, we accept as members of the body of Christ, sharing fellowship with them based on our common salvation, not on doctrine, as important as it is (Romans 6:23; 10:9,10; Luke 13:3; John 1:12; Ephesians 1:7; 1 Peter 1:19; 1 Corinthians 12:12; 1 John 1:3).
- F. We believe that water baptism is for the remission of sins (Acts 2:38; 22:16) and should be administered to believers by immersion in keeping with the commission of Jesus in Matthew 28:19 and apostolic practice (Acts 2:38; 19:5).

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- G. We believe in participating in the New Covenant communion of the Lord's body, partaking of the emblems which typify the body and blood of Jesus Christ, remembering His death until He comes again. We examine ourselves, confessing our faults and sins, always discerning those in the Lord's body—both locally and universally (1 Corinthians 10:16,17; 11:23-33).
- H. We believe that Christians must live in obedience to God's Word, and that those who remain in the faith unto the end shall be saved (2 Timothy 2:19; Luke 8:13; 1 Corinthians 15:2; Hebrews 3:14; Matthew 24:13).
- I. We believe that God is a God of order who has established a specific structure of authority within both the church and the family. He has established offices in the church (pastors, elders, and deacons) through which the affairs of the local assembly are to be governed. Members of the assembly are enjoined to obey those who have the rule over them in spiritual matters. God has also ordained that children are to obey their parents, wives are to submit to their husbands, and citizens are to obey their civil governmental authorities. In all the aforementioned cases of submission, exception must be made if obedience would cause one to violate his conscience before God (Romans 13:1-7; 1 Corinthians 12:28; Ephesians 4:11-13; 1 Timothy 3:1-13; Hebrews 13:17; Ephesians 6:1; 5:22; 1 Peter 2:13,14; Acts 4:19).
- J. We believe that all New Testament believers should purpose in their hearts to financially support the ministry of their church with at least as much liberality as the tithe and offering, which were required to be given to the Lord under the Old Covenant (Leviticus 27:30-32; Malachi 3:10; 2 Corinthians 9:6,7).
- K. We believe that bodily healing continues to be available to believers today, having been provided by the atonement of Christ on the cross and promised to all who will put their trust in Him (Mark 16:18; James 5:14,15; 1 Peter 2:24).
- L. We believe in the exercise of the gifts and ministries of the Holy Spirit within the church body, as described in Romans 12:3-8 and in 1 Corinthians 12 through 14.
- M. We believe that Christians are to endeavor to keep the unity of the Spirit in the bond of peace, so that God may bring the willing and obedient, who truly love Him, unto the unity of the faith before Jesus Christ returns (Ephesians 4:1-6,13-16).
- N. We believe in the out-translation of the bride of Christ, followed by the Great Tribulation in which the Antichrist shall rule over the earth through a world government, world church, and false prophet. Those Christians who fail to make the bride of Christ will, if they are faithful, be martyred in the Great Tribulation and come into the great wedding feast as guests of the Groom. God will pour out plagues on the earth; the devil will gather all nations against Jerusalem to battle; Christ will return to rule over the earth in the Millennium; all shall stand before God at the great judgment (1 Thessalonians 4:17; Luke 21:27,28,36; Revelation 7:14; 2 Thessalonians 2:1-8; Revelation 13:1-18; 17:1-18; 8:7-9:19; 11:15,19; 16:12-14,16; Zechariah 14:2-5,9; Revelation 1:7; 20:11-15).

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- O. We believe in everlasting life for the believer and everlasting judgment for the unbeliever (John 3:16; Matthew 25:46; Revelation 20:11-15).

ARTICLE TWO: Procedures Regarding an Individual Being Put out of the Church or Disfellowshipped:

For the protection of the Church and in accordance with the precepts established in the Holy Scriptures, we believe that individuals who continue in significant sin without repentance, including those who are potentially subversive and/or dangerous to the well-being of the Church and its government and/or its participants, must be excluded absolutely, and that such individuals shall be "put out of the Church"; or if they do not currently attend the Church, they shall be "disfellowshipped." The results of being "put out of the Church" and being "disfellowshipped" are identical: in both cases the fellowship with Community Chapel and Bible Training Center is terminated; the individual is barred from entrance to Church property, functions, meetings, and facilities; and the active participants in the Church are instructed to have no fellowship or non-business conversation with him.

- A. There are several reasons why an individual might be put out of the Church or disfellowshipped; the following partial list gives examples which are indicative of such reasons:
1. Wronging a brother and refusing to repent and make restitution. An individual who does so is to be treated as a heathen (Matthew 18:14-18).
 2. Fornicating or committing adultery; castigating others or the Church; being a drunkard, extortioner, or idolater; or being covetous. An individual who continues in any of these sins or who is involved in any wickedness is to be put away from the Church (1 Corinthians 5:9-13).
 3. Being significantly out of step with the Church's rules, doctrines, and practices. An individual in such a condition is not to be commended with, although he may still be considered a brother in the faith and not an enemy (2 Thessalonians 3:6-15).
- B. We believe that in His Word, God forbids His people to have fellowship with those who have been disfellowshipped by the Church, and that it is sin to entertain rumors, allegations, and criticism against the Church and/or its government, which such people may bring up. Because 1 Timothy 5:19, the general tenor of other Scriptures, and our Church (Hebrews 13:17) teach that Christians must refuse to accept accusations against spiritual leaders (except according to clear Biblical procedures), we recognize that the sin of listening to and harboring such things may be grounds for being put out of the Church.
- C. We recognize that the Bible teaches clear procedures for dealing with grievances and accusations against other persons, brethren within the Church, and the Church government. When an individual with a grievance consistently obeys completely the teachings of Holy Scripture in these matters, as interpreted by this Church, he shall under no circumstances be put out of the Church or disfellowshipped.

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- D. We believe that when anyone in our Church hears another begin to accuse the Church, our government, or anyone in that government, the person shall immediately refuse to hear any further accusations and shall tell the accuser to bring any accusations to one of the Senior Elders. He then shall report the incident to one of the Senior Elders.
- E. We believe that the Church government must act promptly yet fairly when considering the matter of an individual being put out of the Church or disfellowshipped. To insure that no one is unfairly treated, our policy is as follows:
1. Standard Procedure. Counselors shall:
 - a. Inform the individual that he may be put out of the Church if he does not repent and mend his ways.
 - b. Allow the individual to repent and mend his ways.
 - c. Fully explain the charges against the individual, allowing him to ask questions and to make his defense.
 - d. Fully explain to the individual what is expected of him.
 - e. Notify the individual that either he is put out of the Church with the concurrence of the Pastor or his designee, or else that a recommendation is being sent to the Pastor or his designee to the effect that he be put out of the Church, and therefore that he will not have fellowship with the Church.
 - f. Explain to the individual that he has a right to appeal the expulsion to a board of two or more Senior Elders (in addition to the counselor, if he is also a Senior Elder) as determined by the Pastor or his designee.
 2. Exceptions and Extenuating Circumstances: The following are situations in which the counselor may put an individual out of the Church without counseling, warnings, or without regard to repentance or apology.
 - a. Violent actions or aggravated assaults or actions where a person may be deemed to be potentially dangerous or to be an imminent threat to people or property, by reason of violence, intimidation, threatening physical harm, robbery, etc.
 - b. Lack of indication of sincerity of repentance, a manifestly improper and unchristian attitude and spirit, lack of cooperation, or unwillingness to obey God and/or the Church.
 - c. Rebellion, unsubmitiveness, antagonism, or lack of respect for the Church, the Pastor, or God.
 3. Regardless of the reason why a person is put out of the Church, he always has the right to appeal.
 4. The counselor shall always seek the concurrence of the Pastor or his designee in putting someone out of the Church; or, in emergency or aggravated matters, the Pastor or his designee shall be notified as soon as is reasonably possible.
 5. For the protection of the Church, for the need of the people to know with whom they may not have fellowship, and in accordance with the Bible; the Church shall be notified of those who sin and are put out of the Church.

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6. This Church interprets as sin, in accordance to the Holy Scriptures, any action contrary to God's laws, whether stated in the Bible or by delegated authority, the Church, or stated by God through gifts and ministries recognized by the Church. Sin is disobedience to God. Any disobedience to those appointed by God or His Church is interpreted as disobedience to God; it is, therefore, sin.
- F. The Corporation Church and all Satellite Churches shall honor the decision of the Corporation Church or any other Satellite Church to disfellowship individuals; such individuals shall be considered to be disfellowshipped from all churches and fellowships of Community Chapel and Bible Training Center. An exception to this policy may be made by mutual agreement between the pastors involved.

ARTICLE THREE: Statement Regarding Military Action.

Community Chapel and Bible Training Center stands opposed to our congregation being a part of the armed services.

- A. It is our belief that we are a body of believers, called by God to serve Him according to His Word and revelation (Romans 12:4,5; Ephesians 4:4; Matthew 4:10).
- B. God has called us to be in the world and not of the world, and to put Him first in all things (John 17:11,16; Matthew 6:33).
- C. We are commanded by God to be obedient to civil authority except where contrary to God's Word and our consciences. We stand opposed to anarchy (Romans 13:1-7; Acts 4:19).
- D. We recognize Communism to be anti-God, anti-democratic, and a threat to peace.
- E. We recognize the right of those who are of the world to use such force as is necessary to subdue crime, anarchy, and aggression (John 18:36; Romans 13:4).
- F. We believe Christians to be citizens of heaven, pilgrims and strangers sojourning among unregenerated peoples on earth (Philippians 3:20; 1 Peter 2:11; Hebrews 13:14).
- G. It is our belief that the unregenerated are responsible for the current problems and, therefore, have to deal with same in their own way. We believe that refusal to be born-again and filled with the Holy Spirit as commanded by Scripture has led to strife of every sort in our society and among nations (Proverbs 29:2).
- H. We further believe that the soft stand taken against evil, crime, and aggressions by our government has put this country in its present precarious position.
- I. We are convinced that the present actions and inactions are part of a universal scheme to establish world government as foretold by the Bible (Revelation 17:9-12). Christians who take part in such matters only help to bring to pass a world government and a world church which will ultimately wrest away our freedom to worship God according to the dictates of our hearts and our understanding of God's Holy Word.

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- J. We are opposed to taking part in any form of violence or in any action to aid the establishment of world government or of a national or world church by man's efforts (Luke 3:14).
- K. We trust God, not man, to be our defense (Psalms 59:16,17; 118:8).
- L. We believe in doing good to all men, evil to none (Galatians 6:10; Romans 12:17).
- M. We are appreciative of the federal Constitution that is based on godliness, and of the Christian attitudes that accrue from our godly forebears. We are thankful for the freedom that we do enjoy in this great nation of ours and pray that its leaders will lead us in the paths of righteousness, godliness, peace, and justice (1 Timothy 2:1,2).
- N. We are conscientiously opposed on the grounds of our religious faith to aiding the military in any way. We believe that born-again Christians must not take part in fighting the wars of this world.

ARTICLE FOUR: Statement on Counseling.

- A. We believe that the Holy Scriptures teach Christians to encourage, counsel, admonish, exhort, and rebuke the brethren in matters of faith, doctrine, domestic life, marriage, godliness, and all other areas taught by the Bible, and to do so with all authority (Titus 2:15). Accordingly, the Church shall train to its satisfaction and authorize counselors for the ministry of godly counsel to those in need.
- B. No counselor shall attempt to control or manipulate the life of another individual. However, this shall not be construed to prohibit the counselor from teaching the laws of the Church and the Bible, or from giving counsel or explaining what he would do under similar circumstances. It is our conviction that a Church counselor has Bible precedent to explain Biblical, godly, and moral principles that are in accordance with his office and the teachings of Scripture according to the teachings of this Church.

It is our belief that such counsel does not do violence to a person's free will, because advice from counselors is just that—advice and no more. The recipient of the counsel is not bound to follow the counsel he seeks or that is given (he must be responsible for his own actions) unless the counselor directs a person to a certain action in accordance with the Church laws, in which case that person has the free choice of following the rules or of seeking another church. Our Church policy is that our Church is only for those who agree with the Bible and the calling and authority of this Church.

While explaining the full implications of considered action, the counselor shall be very careful not to give absolute directions in matters which are entirely subject to the free choice of the recipient of counsel. The following list illustrates the type of decisions which, according to our firm policy, the counselor must carefully leave open to the choice of the recipient of counsel.

- 1. A counselor shall refrain from making any absolute recommendation about either seeking or not seeking professional medical or psychiatric care or obtaining care in or out of clinics or hospitals.

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2. A counselor shall refrain from telling the recipient of counsel that he either should or should not seek a divorce, give up a child for adoption, or seek an abortion.
 3. A counselor shall refrain from giving advice which would cause the recipient of counsel to disobey any law (unless the Board of Senior Elders has determined that the particular law is contrary to the higher law of God as revealed in the Bible).
 4. A counselor shall not accuse a person of being "demon-possessed."
- C. We recognize that individuals who are under stress may be prone to misinterpretation of counsel; therefore, counselors shall exercise caution when dealing with emotionally volatile issues and shall attempt to give counsel which is easily understood.

SECTION VII

Ordination and Licensing into the Ministry

ARTICLE ONE: We believe that those who are called into the full-time ministry of the Gospel of Jesus Christ; including Pastors, Elders, Teachers of the Holy Scriptures, and Evangelists; and those responsible for the leadership of religious ministries; are to be ordained or licensed into the ministry of the Gospel of Jesus Christ by the Board of Senior Elders. Definitions of Ordination and Licensing:

- A. Ordination into the ministry of the Gospel: Recognition and attestation of the calling of God into the ministry of the Gospel as Pastor, Elder (Senior Elder, Departmental Elder, or Ministerial Elder), and/or [general] Minister of the Gospel of Jesus Christ. Ordination shall be in effect for the duration of the ministry unto which one is ordained. Specifically,
1. The ordination of a Senior Elder shall be in effect until he is removed from office or until he resigns.
 2. The ordination of a Ministerial Elder (Teacher of the Holy Scriptures, Minister of Counseling, General Ministerial Elder, etc.) shall be effect until the ministry which he has been given to oversee ceases to exist, or until he is removed from the responsibility of performing the ministry(ies) within this Church for which he was ordained, or until he resigns.
 3. The ordination of a Departmental Elder (Overseer of Music, Overseer of Christian Publishing, Overseer of Sunday School, etc.) shall be in effect until the department he has been given to oversee ceases to exist, until he is removed from the oversight of that department, or until he resigns.
 4. The ordination of the Pastor shall be in effect until he is removed from the position of Pastor (with the exception of the original Pastor, who cannot be removed from office while living), until he resigns, or until this Church no longer exists.

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5. The ordination of a Minister of the Gospel of Jesus Christ shall be for life. Community Chapel and Bible Training Center may, however, elect to disallow his ministry in this church, disfellowship him, and/or refuse to recognize his ministry if he becomes incapable of performing the ministry, if he departs from the faith, or if he lives unrepentant in sin. In such matters, the decision of the Board of Senior Elders is final.
- B. Licensing into the ministry of the Gospel: Appointment to the ministry of the Gospel of Jesus Christ in recognition of a yet-to-be-proven calling of God to minister in a specific way; such as preaching, teaching, leading a satellite fellowship, evangelizing, or ministering in deliverance or healing. Licensing shall be in effect until the date of expiration noted on the individual ministerial licenses.

ARTICLE TWO: Ordination into the ministry shall be by the laying on of hands and prayer. We accept the command of God to "lay hands suddenly on no man" to mean to prove the candidate and be careful not to thrust into Ordination those whom God is not ready for us to ordain.

ARTICLE THREE: Ordination and Licensing into the ministry of the Gospel are both appointments to the ministry of the Gospel of Jesus Christ for the purpose of recognition of such appointments by this Church, by other churches, and by the civil government. Those who are ordained or licensed into the ministry of the Gospel of Jesus Christ shall be known as "ministers," although within Community Chapel and Bible Training Center we will use the more specific terms as outlined in Article One above.

ARTICLE FOUR: The qualifications of a candidate for Ordination into the ministry of the Gospel shall be:

- A. The fact that the candidate feels the call of God into the ministry, has a field of ministry open to him, and desires to be ordained and set apart for God in a full-time ministry.
- B. The fact that the candidate has to the Board of Senior Elders demonstrated himself capable of ministering in the capacity to which he is to be ordained.
- C. The fact that the candidate has to the Board of Senior Elders demonstrated himself to be spiritual and a credit to his office.

ARTICLE FIVE: The qualifications of a candidate for licensing into the ministry of the Gospel shall be:

- A. The fact that the candidate feels the call of God to minister His Gospel in a specific field of ministry.
- B. The fact that the candidate has to the Board of Senior Elders demonstrated himself to be spiritual and capable of ministering in the capacity to which he is to be licensed.

ARTICLE SIX: We recognize the following offices to which men of God are ordained as being parts of the government of the Church which God has ordained:

- A. Pastors.
- B. Elders (Senior Elders, Departmental Elders, and Ministerial Elders).

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A Minister of the Gospel of Jesus Christ who has not been ordained to one of the above offices occupies no governmental position in the Church. Although not in a governmental position, his calling is in no way to be deemed less valid or important than those ordained into the Church government.

ARTICLE SEVEN: In a large church we recognize that it would be impractical for each minister to perform all pastoral duties; therefore, we designate an appropriate division of labors among ministers. Furthermore, we believe it to be both Biblical and expedient to utilize our ministers according to their respective talents, expertise, and callings. We recognize various callings of God in the ministry of the Gospel. Accordingly, the Pastor shall designate those who may be called on to preach; teach; perform weddings and funerals; be on deliverance teams, healing-ministry and hospital-visitation teams, outreach teams, and evangelism teams; be involved in radio and television ministries; teach Bible studies; be fellowship leaders; minister to institutions and in home and foreign missions; etc. Such ministers shall not be restricted by their investment into the ministry; on the contrary, every ordained minister may do whatever is necessary for the work of the Gospel, by reason of such investment. But, for practical considerations and efficiency, while ministering in this large assembly, ministers shall each be assigned certain main ministerial duties; however, general ministerial functions will be open to all ministers. Each minister shall perform several duties, as decided and directed by the Pastor.

Chapter Three
DIVISION THREE

COMMUNITY CHAPEL COMMUNICATIONS

SECTION I

Name and Objective

ARTICLE ONE: This internal operating Division of Community Chapel and Bible Training Center shall be known as "Community Chapel Communications."

ARTICLE TWO: Community Chapel Communications shall be an integral and inseparable Christian ministry of Community Chapel and Bible Training Center for the purpose of serving the other internal divisions and ministries of Community Chapel and Bible Training Center, as well as the entire Christian community nationally and internationally.

ARTICLE THREE: Community Chapel Communications shall engage in ministries of Christian printed matter, recordings, films, video, and other media of mass communication; including the production, distribution, and sale of religious publications and related items. Further, this Division shall procure and/or produce the various books, consumable office and school supplies, and stationery items needed by the Divisions and the Christian community. To this end, this Division shall operate wholesale and retail outlets for the distribution of its merchandise.

ARTICLE FOUR: In the field of publishing, Community Chapel Communications shall do business as Community Chapel Publications. Copyright shall be held in the name Community Chapel Publications.

SECTION II

Government

ARTICLE ONE: The chief executive officer of Community Chapel Communications shall be the Pastor. The Pastor shall approve and/or hire a Director of Communications to oversee the day-to-day operations of the Division in harmony with the directions of the Pastor and these Bylaws. This appointment is subject to confirmation by the Board of Senior Elders.

ARTICLE TWO: The Board of Senior Elders shall establish and modify, as required, guidelines for, and the extent of, expansion and growth of Community Chapel Communications, subject to available finances.

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ARTICLE THREE: All authority for establishment of policies, standards, or decisions as to what literature or media is produced, quantities thereof, and pricing shall reside with the Pastor, or with those delegated by him, only to the extent so delegated. (Note: This article may not be interpreted to abridge established financial policies for the Division. If a costly project is undertaken for which the current budget makes no provision or which no other Division agrees to fund, Communications may not incur expenses on the project over \$1,000.00 without securing approval from the Deacon Board.)

ARTICLE FOUR: The General Manager of the Corporation shall oversee the financial and business affairs of the Communications Division (Division Three).

ARTICLE FIVE: The original Pastor, Donald Lee Barnett, shall serve as chief executive officer of Community Chapel Communications as long as he is the Pastor of the Corporation Church.

ARTICLE SIX: Future chief executive officers of Communications shall be appointed by the Board of Senior Elders and may be removed from office and replaced by a minimum of two-thirds (2/3) majority vote of the Board of Senior Elders.

SECTION III

Finances

ARTICLE ONE: Capital asset purchases which are to be paid for with Communications' funds and which cost less than \$5,000.00 per item shall require the approval of the corporate General Manager. Purchases over this amount must also have the approval of the Pastor.

ARTICLE TWO: Consumable items in excess of \$2,000.00 per item shall require authorization by the corporate General Manager.

ARTICLE THREE: The Deacon Board shall determine the amounts of financial subsidy, if any, from church funds to Community Chapel Communications. All subsidies to the Communications Division (Division Three) shall show in Division records as a loan.

ARTICLE FOUR: Division financial records shall be maintained by the Corporate accounting office.

ARTICLE FIVE: The cost of jobs or work items done for or requested by one of the other Divisions of the Corporation shall be charged against that Division, including reasonable overhead.

ARTICLE SIX: The cost of items produced for commercial sales shall be charged against the Communications Division (Division Three) and shall be recovered through income from sales.

ARTICLE SEVEN: The expenses of authoring book manuscripts (including reasonable departmental overhead) shall be charged to the Church Division (Division Two).

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ARTICLE EIGHT: Profits of this Division, if any, in excess of that necessary to maintain a reasonable working reserve shall accrue to the account of the Church Division (Division Two).

SECTION IV

Miscellaneous Rulings

ARTICLE ONE: Satellite Churches shall pay for all materials sent them, provided they requested such items or that they agreed to accept such items. Other items sent them shall be charged to the Church Division (Division Two) of this Corporation.

- A. Decisions to send unrequested material shall lie in the hands of the Pastor of the Corporation Church within the limitations imposed by the Deacon Board, if any, and unless overruled by the Board of Senior Elders.
- B. The Pastor of the Corporation Church shall exercise the final authority on what is sent to the Satellite Churches.

ARTICLE TWO: All films, masters, camera copies, video tapes, master tapes, and copyrights owned by the Corporation shall be held in the name of Community Chapel Publications unless otherwise agreed upon in writing and ratified by the Board of Senior Elders.

Chapter Four
DIVISION FOUR

COMMUNITY CHAPEL BIBLE COLLEGE

SECTION I

Purpose of Community Chapel Bible College

ARTICLE ONE: The purpose of Community Chapel Bible College shall be to train men and women for full-time and part-time ministries and to instill in them the principles and knowledge of God's Word and of the ministry of God.

ARTICLE TWO: Community Chapel Bible College shall be an integral and inseparable Christian ministry of Community Chapel and Bible Training Center for the purpose of serving the other corporate divisions and ministries of Community Chapel and Bible Training Center, as well as the entire Christian community nationally and internationally.

ARTICLE THREE: Community Chapel Bible College shall prepare students for its Bachelor of Theology (Th.B.) and Master of Theology (Th.M.) degrees and other such degrees or certificates as determined by the College President.

SECTION II

Government

ARTICLE ONE: The Bible College, instituted September 29, 1969, shall be called "Community Chapel Bible College."

ARTICLE TWO: Community Chapel Bible College shall be governed by the College President, who shall also be its chief administrative officer.

ARTICLE THREE: The College President shall be responsible for the organization of Community Chapel Bible College; curriculum; hiring and dismissing faculty and staff; setting their salaries; determining tuition, budgets, etc.; administrating the College schedules; etc. All College functions are under his jurisdiction.

ARTICLE FOUR: The Business Manager of Community Chapel Bible College shall assist the College President with the management of the business affairs as the College President directs.

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ARTICLE FIVE: The College President shall have the power to appoint a Dean, who shall, under the direction of the College President, hire, oversee, and dismiss registrar(s), housing director(s), College counselors, secretaries, receptionists, etc., as deemed necessary. The College President shall set the salaries of all College personnel and shall also hire or dismiss if and as he deems necessary.

The Dean shall, under the direction of the College President, manage the College office, the College chapel services, and all student affairs.

ARTICLE SIX: The College President's salary shall be determined by the Board of Senior Elders.

ARTICLE SEVEN: The President of Community Chapel Bible College at the time of this January, 1986, revision is Donald Lee Barnett.

ARTICLE EIGHT: As long as Donald Lee Barnett is Pastor of Community Chapel and Bible Training Center, he shall be the President and chief administrator of Community Chapel Bible College, except as follows:

- A. If he deems it necessary, or in the event of poor health or a leave of absence, the President may appoint a temporary Administrator and/or Vice President of Community Chapel Bible College. In such case, Donald Lee Barnett shall retain his position as President and chief administrator of Community Chapel Bible College.
- B. Donald Lee Barnett is not subject to being removed from the presidency of Community Chapel Bible College by any action of the Corporation.

ARTICLE NINE: In the event that the original Pastor terminates his ministry at the Corporation Church, the Board of Senior Elders shall appoint another President for Community Chapel Bible College.

- A. The Board of Senior Elders shall have power to appoint and remove any subsequent President from Community Chapel Bible College, and may overturn any decision that he may make that it deems to be contrary to the general policies of the Corporation, or that it considers to be mismanagement or gross error.
- B. The Deacon Board shall have no authority in matters pertaining to Community Chapel Bible College. The College President alone shall make decisions regarding employment and payment of its staff. He alone shall make decisions regarding needed facilities, equipment, curriculum, etc. Exception: If the original College President vacates his office, the Board of Senior Elders may place the power of decision for the salaries of the teachers and staff in the hands of the Corporation President or Vice President.

ARTICLE TEN: College housing is under the direction of Community Chapel Bible College.

- A. The rental fee for College residence halls shall be set by the Corporation Church and agreed to by the College. In case of conflict, the Board of Senior Elders shall decide.

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- B. The College shall administer the operation and shall decide the policies of residence halls. In case of conflict with the Deacon Board, the Board of Senior Elders shall decide.
- C. The College may elect to turn over to the Corporation Church all operations that it feels belong to the owners of the building, retaining only those operations that it feels relate to College responsibility.
- D. No College housing shall be built without the concurrence of the College.
(See also Division One, Section X, Article Seven above.)

Chapter Five
DIVISION FIVE

COMMUNITY CHAPEL CHRISTIAN SCHOOL

SECTION I

Definition and Purpose

ARTICLE ONE: This school, first instituted September 7, 1972, shall be an extension of the Church's teaching ministry as related to elementary and secondary education. It shall be named "Community Chapel Christian School."

ARTICLE TWO: Community Chapel Christian School shall be an integral and inseparable Christian ministry of Community Chapel and Bible Training Center for the purpose of serving the other corporate divisions and ministries of Community Chapel and Bible Training Center, as well as the entire Christian community nationally and internationally.

ARTICLE THREE: The purpose of Community Chapel Christian School shall be to provide a full-time, Christ-centered education from kindergarten (K4) through the twelfth (12) grade. Community Chapel Christian School shall uphold a standard of scholastic and spiritual excellence which will strengthen the mental, moral, spiritual, and physical areas of the students' natures.

SECTION II

Government

ARTICLE ONE: Donald Lee Barnett, the original Chief Executive Officer in this Division, shall not be removed from that office as long as he is Pastor of Community Chapel and Bible Training Center.

ARTICLE TWO: The Director of Community Chapel Christian School, appointed and removed by the Chief Executive Officer, shall be the primary operating officer in this Division. Community Chapel Christian School shall be administered by an Assistant Director, appointed by and answerable to the Director.

ARTICLE THREE: The Assistant Director is responsible for assuring that Community Chapel Christian School is in conformance with the laws of the land and the directives of the Corporation.

ARTICLE FOUR: The Assistant Director shall hire and dismiss teachers and staff workers subject to the Director's approval. He shall also be responsible for curriculum, student discipline, budgets, and business of Community Chapel Christian School subject to the approval of the Director.

(continued)

ARTICLE FIVE: The Director of the Christian School shall have authority to overturn any decision made by the Assistant Director. The Board of Senior Elders shall not govern Community Chapel Christian School directly, with the exception that it shall have power to overturn any decisions of the Director. In such case, if the Director and the Chairman of the Board of Senior Elders are one and the same person, the vote of the Chairman of the Board of Senior Elders shall be excluded.

ARTICLE SIX: In the event that Donald Lee Barnett terminates his ministry as Pastor of Community Chapel and Bible Training Center, the Board of Senior Elders shall become responsible to appoint and remove the Director of the Christian School.

ARTICLE SEVEN: The Assistant Director may be removed from office by the Director, only with the approval of the Board of Senior Elders.

ARTICLE EIGHT: Assistant Administrators may be removed from office by the Assistant Director, only with the approval of the Director of Christian School.

ARTICLE NINE: The faculty and office staff may be removed by the Assistant Director.

ARTICLE TEN: The Director of the Christian School may remove any Community Chapel Christian School personnel after consultation with the Assistant Director.

SECTION III

Salaries

ARTICLE ONE: The salaries of the Director, the Assistant Director, and the Assistant Administrators shall be set by the President of the Corporation. (See also Division One, Section V, Article 6 above.)

ARTICLE TWO: The salaries of the faculty, assistants, and office staff shall be set by the Director of the Christian School in accordance with the salary schedule mentioned in Division One, Section V, Article Six above.

Chapter Six
MODEL ARTICLES OF FAITH AND BYLAWS FOR SATELLITE CHURCHES

Explanation
This chapter of the Bylaws of Community Chapel and Bible Training Center, Seattle, King County, Washington, shall be (with the appropriate blanks filled in) the Bylaws of each Satellite Church.

COMMUNITY CHAPEL AND BIBLE TRAINING CENTER OF _____ (city and state)
COMMUNITY CHAPEL AND BIBLE TRAINING CENTER, SEATTLE, KING COUNTY, WASHINGTON
ARTICLES OF FAITH AND BYLAWS
Finally drafted and ratified: _____ (date)

PREAMBLE

we, members of the spiritual body of Christ desiring to unite in fellowship;
a visible church, do hereby adopt these Bylaws and agree to be governed by their precepts.

SECTION I

Definition and Integration

1. This Church is a Satellite Church of Community Chapel and Bible Training Center, Seattle, King County, Washington. Its name shall be "Community Chapel and Bible Training Center of _____ (city and state)."
2. In the event this Satellite Church to the Corporation Church in _____ County, Washington should ever be terminated, this Satellite Church shall remove from its name the words "Community Chapel and Bible Training Center."
3. This Satellite Church is established for the purpose of extending the ministry of the original Church of Community Chapel and Bible Training Center, located in Seattle, King County, Washington, and hereinafter called "the Corporation Church," to the geographical area of _____ and to which it is subject according to the provisions of the Articles of Faith and Bylaws of the Corporation Church. This Satellite Church shall be legally considered to be a Satellite Church of the Corporation Church and shall be subject to the Bylaws of the Corporation Church as its headquarters in King County, Washington.

(continued)

ARTICLE THREE: This Satellite Church shall be financially self-supporting, and financially self-governing. The Corporation Church shall not be obligated to assume any financial obligation of this Satellite Church.

ARTICLE FOUR: In the event that the Pastor and/or the congregation of this Satellite Church shall seek to dissolve their relationship with the Corporation Church, the Corporation Church shall have the right to assume ownership of the buildings, including assets and liabilities, although it shall not be required to do so. The Corporation Church shall have authority to dismiss any or all of the Pastors and officers and to appoint replacements as it sees fit and to retain whatever part of the congregation that remains. If this should happen, this Satellite Church shall turn over all financial records to the Corporation Church.

If in the event of such dissolution of relationship, the Corporation Church did not choose to assume ownership of the Satellite Church, the Corporation Church could not be held liable for any liabilities, debts, encumbrances, etc., of the Satellite Church.

SECTION II

Government of This Satellite Church

PREAMBLE

This Church shall be governed by a Pastor, Voting Elders, and Deacons.

ARTICLE ONE: The Pastor.

- A. The title "Pastor" is synonymous with the title "President" as used in corporation documents which relate to this Satellite Church.
- B. The Pastor shall be a member of and chairman of the Board of Voting Elders; hence, "Chairman of the Board of Directors," wherever this title is called for.
- C. Appointing and dismissing the Pastor, and resignation of the Pastor.
 1. The Pastor shall be appointed and ordained by the Corporation Church and shall serve until removed either by the Corporation Church or by a minimum two-thirds (2/3) majority vote of both the Voting Elders and the congregation of this Satellite Church.
 2. Replacement Pastors shall be appointed in the same way as the first Pastor, except that a minimum of all the Voting Elders, save one, of this Satellite Church must ratify the appointment. If three appointments by the Corporation Church are all refused by this Satellite Church, the Corporation Church shall appoint the Pastor, which appointment shall not require ratification.
 3. If the Pastor desires to leave this Satellite Church, he shall be required to give the Voting Elders and the Corporation Church at least thirty (30) days' notice. This time limit may be changed by mutual agreement among the Pastor, the Voting Elders, and the Board of Senior Elders of the Corporation Church.

(continued)

D. Jurisdiction of the Pastor.

1. The Pastor shall be responsible for all services of this Satellite Church, whether or not they are held on the church grounds or whether or not he is present at the meetings.
2. The Pastor shall have the freedom to minister and lead the services as he feels the Holy Spirit leads him.
3. The Pastor may question and advise any and all members of the Church, including its governing bodies, as he feels led.
4. The Pastor may appoint, instruct, oversee, and remove any and all Bible and school teachers in the Church.
5. The Pastor may appoint, oversee, and remove associates and assistants for spiritual ministries.
6. The Pastor may appoint and oversee a Vice President from among the members of the Board of Voting Elders.
7. The Pastor may appoint and oversee officers and helpers in support of the ministry, in non-spiritual capacities, in areas that would not fall under the normal jurisdiction of the Deacon Board, subject to the approval of the Voting Elders. He may remove such appointees at his own discretion.
 - a. Examples of spiritual support ministries that would fall under the Pastor's jurisdiction, rather than the Deacon Board's, are:
 - 1) Outreach team coordinator.
 - 2) Church seminar coordinator.
 - 3) Research assistants.
 - 4) Coordinator of ministerial departments.
 - 5) Sunday School superintendent.
 - 6) Music director.
 - b. Examples of those the Pastor would not appoint, the jurisdiction belonging rather to the Deacon Board, are:
 - 1) Ushers.
 - 2) Construction workers.
 - 3) Maintenance workers.
 - 4) Treasurer.
 - 5) Bookkeeper.
 - 6) Security guards.

E. Duties of the Pastor.

1. The Pastor shall preach, teach, admonish, encourage, and advise as God gives him ability. The Pastor shall live a godly life and endeavor to shepherd the flock to its spiritual benefit.
2. Recognizing that the Bible teaches a "body ministry" and that the Pastor does not have time, strength, or desire to run the entire church in its many avenues of service, he shall not be expected to do all (or more than he feels that he can handle reasonably) of the ministries of the church, including visiting and praying for the sick and needy, witnessing, and counseling.

(continued)

- F. The Pastor's salary shall be determined by the Board of Voting Elders, which shall re-evaluate his salary annually. Once set and accepted, the Pastor's salary shall not be decreased without his consent, unless there is a general economic recession, and then only to the same ratio as the published wage index decline for the local area.

ARTICLE TWO: Voting and Non-Voting Elders.

- A. For a Satellite Church with a congregation of fewer than 150 people, there shall be at least two other Voting Elders in addition to the Pastor. For a Satellite Church with a congregation of 150 or more people, there shall be at least three other Voting Elders.
- B. "Voting Elder" is synonymous with "Member of the Board of Directors" for corporate business purposes. The Board of Voting Elders is the governing board of this Satellite Church; hence, it may also be called the "Board of Directors" wherever such a title is called for.
- C. All Voting and Non-Voting Elders shall be born-again, Holy Spirit-filled males at least twenty-five years old (except when the Board of Senior Elders of the Corporation Church grants an exception for a man who is a graduate of Community Chapel Bible College), in good standing with this Satellite Church and with God, fully supportive of the Corporation Church and its Pastor, dedicated to God's service to minister to the flock, and in agreement with the Articles of Faith of the Corporation Church (see Section III, Article One below). Voting Elders shall be appointed on the basis of:
1. Spirituality, responsibility, integrity, and unity with the Pastor.
 2. Business sense and/or managerial capability.
- D. This church believes in a non-equal Eldership in which certain Elders have both specific ministries and oftentimes limitations to the scope of their offices. One reason for Non-Voting Elders is to utilize spiritual, experienced, and gifted men for spiritual leadership even though they may not yet have the same vision for the Church or unity with the Pastor as the Voting Elders have. This lack might be due to past denominational ties and concepts, for example.
- E. The original Voting Elders are appointed by the Pastor at the establishment of this Satellite Church. Additional Voting Elders may be appointed by the Board of Voting Elders by an affirmative vote of the Pastor and a minimum of all other Voting Elders, save one.
- F. At the establishment of this Satellite Church, the Pastor may appoint Non-Voting Elders, if applicable. Additional Non-Voting Elders may be appointed by the Pastor, with the ratification of all the Voting Elders, save one.
- G. A Non-Voting Elder who has been ordained as Elder because he holds a leadership position in a department of this Satellite Church shall be a "Departmental Elder." If the Pastor dissolves the office or removes him from the department, he would have no department to oversee and, hence, would cease to be an Elder.

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A Non-Voting Elder who has been ordained as Elder because of the ministry(ies) he performs, shall be a "Ministerial Elder." If the ministry ceases or if the Pastor removes him from the ministry, he would no longer have the ministry to perform and, hence, would cease to be an Elder.

- H. All Voting and Non-Voting Elders are Elders only within this Satellite Church. They are not also Elders of the Corporation Church or of another Satellite Church. With concurrence of the Voting Elders, a Voting or Non-Voting Elder may take a leave of absence for a few months without affecting his status as an Elder; however, if the leave of absence lasts longer than six months, he shall cease to hold that office in this Satellite Church. If a Voting or Non-Voting Elder decides that his church home is any other church, he shall immediately cease to be an Elder of this Satellite Church. If the Voting or Non-Voting Elder returns to this Satellite Church after his position has lapsed, the Board of Voting Elders may or may not reinstate him as in Item E. or Item F. above. He shall not automatically resume membership in its Eldership.
- I. For the first five years of this Satellite Church, all Voting Elders except the Pastor shall vacate their office each year on the anniversary of the incorporation of the church. At that point, the Pastor shall appoint new Voting Elders and/or reappoint the previous year's Voting Elders. After five years, all Voting Elders shall serve for life unless they resign, cease to be in active fellowship in this Satellite Church, or are removed from office. If there are only three Elders, including the Pastor, the decision to remove an Elder from office rests with the Pastor. If there are four or more Elders, an Elder may be removed from office by a vote of all the Voting Elders, save one.
- J. Procedure for removal of an Elder:
1. Only one member may be removed during any single round of votes.
 2. The Elder in question shall have no vote in the question of his removal.
 3. In the event a member of the Board of Voting Elders is removed, leaving the Voting Eldership below the minimum number specified in Item A. above, a replacement Voting Elder shall be appointed to the Voting Eldership within seven days.
 4. No member of the Voting Eldership may be removed from office while the Voting Eldership is below minimum number.
 5. No business by the Voting Eldership may be transacted while the Voting Eldership is below the minimum number other than that business required to bring the Voting Eldership back to minimum number.
 6. The Pastor may not be removed from the Voting Eldership or from the position of Chairman of the Voting Eldership unless he is removed as Pastor of the Church.
- K. The Voting Eldership may direct this Satellite Church in such matters as:
1. Creating new departments within this Satellite Church (with the Pastor's concurrence).
 2. Establishing the goals of this Satellite Church (with the Pastor's concurrence).

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3. Settling disputes within this Satellite Church that cannot be handled by the previously-delegated authority.
4. Determining whether or not to buy, sell, or trade real property, if and as supported by the congregation of this Satellite Church. (See also Article Five, Item B. below.)
5. Overriding the Deacon Board's decisions if it feels they are contrary to the goals and direction of the Voting Eldership.
6. Requesting modification of Bylaws for this Satellite Church from the Corporation Church.
7. Regulating this Satellite Church, as necessary, within the framework of these Bylaws.
8. Attending meetings of the Deacon Board as advisors, but without vote, unless they are also Deacons.
9. Performing one or more of the following functions, under the direction of and with the specific permission of the Pastor:
 - a. Praying for the sick in church, homes, and hospitals.
 - b. Preaching and exhorting.
 - c. Teaching.
 - d. Counseling those in need.
 - e. Directing services, fellowships, classes, and other meetings.
 - f. Leading visitations or witnessing groups.
 - g. Laying hands upon those being ordained or installed into office within this Satellite Church.
 - h. Performing communion, baptisms, marriages, and conducting funerals.
 - i. Performing other spiritual functions as needed.
 - j. Overseeing spiritual or mundane departments.
- L. In the event the Corporation Church replaces the Pastor of this Satellite Church (in accordance with these Bylaws), the Corporation Church may also remove any, or all, of the Elders whom it deems are not in harmony with the Corporation Church or the new Pastor, or that it believes are not assets to this Satellite Church.

ARTICLE THREE: Deacons.

- A. For a Satellite Church with a congregation of fewer than 150 people, the Deacon Board may consist of from three to five members. For a Satellite Church of 150 or more people, the Deacon Board shall consist of five members. The Deacon Board may appoint additional advisors, researchers, aides, and helpers.
- B. A Deacon may also be a member of the Voting Eldership and may hold any other office in this Satellite Church.
- C. To be eligible for office, a Deacon must be a born-again, Holy Spirit-filled male over twenty-five years of age and in good standing in this Church.

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D. Election and Removal of Deacons.

1. New Deacons shall be elected to office by a simple majority of the voting congregation. (See Article Eight below for voting regulations.) The Pastor is expected to recommend to the congregation candidates for the Deacon Board, explaining the duties of the office and the qualities to look for in deciding whom to vote for and, finally, recommending which candidates he feels are most qualified.
2. A Deacon may be removed from office by a minimum two-thirds (2/3) majority vote of the congregation, or by a minimum two-thirds (2/3) majority vote of the Voting Elders.

E. For the first five years of this Satellite Church, all Deacons shall be terminated and new ones elected once a year. At the time of the fifth vote, the Board of Voting Elders shall decide whether annual election of Deacons will continue or the Deacons voted in at that time will serve until one of the conditions below occurs (see Item F. below). The Pastor should give his opinion in this matter to the congregation, and should determine how many years the annual voting, if that is what the congregation chooses, should continue.

F. After annual elections cease, a Deacon shall remain in office until one of the following occurs:

1. He resigns, or ceases to be in regular attendance at this Satellite Church.
2. Any member of the Deacon Board or Voting Elders requests a new vote by the congregation, and the Deacon is voted out of office.
3. He is put out of office by a minimum two-thirds (2/3) majority vote of the Voting Elders. (See Item G. below.)
4. The congregation petitions for a new vote in sufficient numbers to satisfy the Voting Elders that a vote is advisable, and the Deacon is voted out of office.

G. Investigation of the Deacon Board: In the event that the Chairman of the Board of Voting Elders feels or suspects wrongdoing or wishes confirmation, he shall have the power to investigate or ask the Voting Elders to investigate the actions of the Deacon Board to see if the directions established by the Voting Elders are being complied with. If mis-direction, mismanagement, or dishonesty is found, the Voting Elders shall have the power to reverse any Deacon Board decision, and, if necessary, remove any Deacon Board member and instruct the congregation to elect a replacement. If un-Christian conduct is found that, in the judgment of the Voting Elders, could bring reproach upon the Church, the Voting Elders may remove that person from office without notifying the congregation. (See Item D., Paragraph 2 above.)

H. The Pastor shall either appoint one of the Deacons to be Chairman of the Deacon Board, or he shall appoint himself to be Chairman of the Deacon Board. The Chairman shall have no extra voting power or special voice in matters under consideration. He shall call and moderate meetings and shall be responsible that all rules of the Deacon Board be followed.

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- I. The Deacon Board shall not meet without the Deacon Board Chairman's presence, except by permission from him or from the Pastor. If the Pastor is not Chairman of the Deacon Board, he may elect to sit as temporary Chairman if an emergency meeting is necessary and the Chairman is not available.
- J. Duties of Deacons.
 1. The Deacon Board shall oversee the necessary payments, insurance programs, maintenance and safety of the buildings and grounds, janitorial work, construction, purchases, appointment of ushers, and other financial and mundane obligations of this Satellite Church. The Deacon Board shall insure prompt payment of all obligations, keep neat and accurate records of all expenditures and business, and keep the Chairman of the Board of Voting Elders advised of all decisions in writing.
 2. The Deacon Board shall appoint a Treasurer who shall be under the supervision of the Chairman of the Deacon Board, and continue in office until removed by the Deacon Board or until he resigns.
 3. The Deacon Board shall appoint money counters. (See Article Five, Item E. below.)
 4. A written record of the minutes and all decisions at each Deacon Board meeting shall be kept in the Satellite Church office (or Pastor's home, if no other office exists).

ARTICLE FOUR: The Secretary.

- A. The Chairman of the Board of Voting Elders shall appoint one member of the Board of Voting Elders other than himself to be the Secretary for corporation purposes. He also shall have authority to remove this Secretary and appoint a replacement as occasion demands.
- B. Explanation of Office: Except for the Chairman, all Voting Elders hold positions of equal authority. Thus, within this Satellite Church, the Secretary shall have no more authority than any other Voting Elder. However, he shall have additional responsibilities as outlined in Item C. below.
- C. Duties of the Secretary.
 1. The Secretary shall maintain accurate minutes of all official meetings of the Voting Elders. These minutes shall be kept safely in an appropriate place in the Satellite Church office (or the Pastor's home, if no office exists).
 2. If the Secretary is absent from a meeting of the Voting Elders, the Chairman shall appoint a recording secretary for that meeting. This recording secretary shall submit his minutes to the Secretary upon his return. The Secretary shall be responsible for verifying reasonable accuracy of the minutes recorded in his absence.
 3. The Secretary shall sign all legal documents calling for the signature of the Secretary of the Corporation.

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ARTICLE FIVE: Finances.

- A. The financial organization of this Satellite Church shall be established and administered in such a way that it meets all Corporation Church, Satellite Church, and governmental laws and regulations, and insures reasonable safety against embezzlement and fraud. Copies of corporation papers such as the Articles of Incorporation and these Bylaws and amendments thereto shall be forwarded to the Corporation Church within thirty (30) days of adoption.
- B. The Chairman of the Deacon Board, with the Pastor's concurrence, may authorize any expenditure up to \$250.00 when it is necessary before the next meeting of the Deacon Board. Any expenditure involving over \$250.00 must be approved by a minimum two-thirds (2/3) majority of the Deacon Board. Any expenditure involving over \$5,000.00 shall also be approved by a minimum two-thirds (2/3) majority of the Voting Eldership, and expenditures over \$50,000.00 approved also by a simple majority of the voting congregation.
- C. All payments over \$50.00 must be made by check or other bank-authorized fund transfer. Receipts and payment authorizations shall be required for all cash and check expenditures.
- D. Two signatures are required on all checks. These two signatures may be any two of the Voting Elders. The co-signer of checks shall have the obligation to fully understand and concur with each check signed and to review the signed purchase authorizations, as appropriate.
- E. At least two authorized money counters shall count the offerings. The money counters shall prepare the bank deposit. They must also be permitted free access to the records of bank deposits for verification.

ARTICLE SIX: The Treasurer.

- A. The Treasurer shall be appointed by the Deacon Board and shall be under the supervision of the Chairman of the Deacon Board.
- B. The Treasurer shall act in his capacity and perform his duties according to the following:
 1. The Treasurer is not necessarily a member of the Deacon Board, but may attend Deacon Board meetings at his option. Alternately, the Deacon Board may request that he attend some or all of their meetings.
 2. If the Treasurer is also a Voting Elder, he shall not be authorized to approve expenditures nor shall he be authorized to sign checks. Exception: As long as this Satellite Church has a total of only three Voting Elders, such a Treasurer could, with the Pastor's concurrence, sign checks when one of the other Voting Elders was out of town or otherwise unavailable for an extended period of time. When the missing Voting Elder returned, he would review the record of all checks signed by the Treasurer in his absence for concurrence with them.
 3. The Treasurer may not be the Chairman of the Deacon Board. The fact that he is Treasurer gives him no special voice in the operation of this Satellite Church.
 4. Immediate relatives of a Voting Elder shall not hold the office of Treasurer or be authorized to count money.

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5. The Treasurer shall supervise the keeping of the general ledger and financial records of this Satellite Church. He shall not, however, be authorized to count money or prepare the bank deposits.
6. The Treasurer shall be responsible to record all financial transactions and to demonstrate to the Deacon Board his integrity and competence in such matters.
7. The Treasurer shall assure that the financial records fulfill all obligations of this Satellite Church and of the local, state, and federal governments.

ARTICLE SEVEN: Definition of "Membership."

- A. The term "membership" as used in this Satellite Church shall mean adherents to the Church, not members in the usual corporate sense, because according to the Articles of Incorporation, this is a non-membership Corporation. The use of terms such as "member," "membership," "congregational voting," and "voting congregation," together with certain voting privileges enumerated for the congregation, shall not be understood to elevate the status of adherents to a corporate membership in the legal sense, which would contradict the Articles of Incorporation.
- B. Persons may be considered to be in fellowship in this Church only if they are born-again Christians, function in accordance with the laws of God as delineated in the Holy Bible, and if they confess the full inspiration of the Holy Bible, acknowledge the Biblical authority of the Church government, show respect for and obey the laws of God and this Church, and willingly receive counsel from Church-appointed Counselors as deemed necessary by this Church.

ARTICLE EIGHT: Congregational voting.

- A. In order to be eligible to vote in congregational business meetings, one must be:
 1. A born-again Christian.
 2. In regular attendance in the Sunday services for at least the previous three (3) months.
 3. Eighteen (18) years of age or older.
 4. Not actively affiliated with another church.
- B. Any question regarding eligibility to vote shall be resolved by the Pastor, whose decision is final. In the case of voting about dismissing the Pastor, the Voting Elders shall decide eligibility to vote.
- C. A simple majority of the eligible voting members at a congregational meeting shall be necessary to decide any question before the congregation, except where these Bylaws stipulate the requirement differently. In case of an apparent tie-vote, the Pastor shall cast the deciding vote.

ARTICLE NINE: Congregational business meetings may be called only by the Pastor or with the Pastor's concurrence.

Exception: A meeting for the purpose of considering whether or not the Pastor should be removed from office may be called by the Voting Elders without the Pastor's permission. In order to hold such a meeting, a minimum of three-fourths (3/4) of the Voting Elders must agree. The Pastor shall be notified and invited to attend. He shall be permitted to address the entire congregation for no less than fifty (50) per cent of the time allowed for presentation and discussion. Such a meeting may not be called when the Pastor is unavailable, except with written concurrence of the Board of Senior Elders of the Corporation Church.

SECTION III

Fundamental Tenets of Community Chapel and Bible Training Center

PREAMBLE

The Fundamental Tenets shall always be the same as those of the Corporation Church and are repeated here for convenience.

ARTICLE ONE: Articles of Faith.

The Pastor and Elders agree that the Bible, as originally penned, is the inspired Word of God and is our sole rule of faith. They unite in the belief that, to keep the unity of the faith and to maintain our purpose, only those who hold to the following basic beliefs of God's Holy Word are to be chosen to hold any office of spiritual leadership in the Church. "Spiritual" shall pertain to an office that can involve impartation of theological information.

- A. We believe in the absolute inspiration of the Bible and hold it to be the inerrant and final authority in all matters of Christian faith and practice (2 Timothy 3:16; Matthew 5:17-19).
- B. We believe in God the Father, almighty and eternal, Creator of the heavens and the earth and all that dwell therein, contrary to all evolutionary theory (1 Corinthians 8:6; 2 Corinthians 6:18; 1 Timothy 1:17; Genesis 1:1ff).
- C. We believe in the Lord Jesus Christ, the Son of God, fully God and fully man, who was born of the virgin Mary, suffered and died for our sins on the cross, was buried, rose bodily from the dead on the third day, appeared unto men, ascended into heaven in the sight of many witnesses, and who is coming again with power and great glory (1 Corinthians 8:6; Matthew 16:16; John 20:28; 1 Timothy 2:5; Matthew 1:23; 1 Corinthians 15:3-7; Acts 1:9-11; Matthew 24:30).
- D. We believe in the Holy Spirit, the Comforter, who inspired the holy apostles and prophets of old; who indwells believers with His presence today as He did in the early church, giving them the ability to speak in languages they have never learned; and who convicts the world concerning sin, righteousness, and judgment (John 14:26; 2 Peter 1:21; Acts 2:4; John 16:8).

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- E. We believe that no one can be saved from sin and judgment and have eternal life without repenting of his sins and personally accepting Jesus Christ as his Lord and Savior, receiving forgiveness through the shed blood of Jesus, the sinless Lamb of God. All who have been born again according to John 3:3-8, we accept as members of the body of Christ, sharing fellowship with them based on our common salvation, not on doctrine, as important as it is (Romans 6:23; 10:9,10; Luke 13:3; John 1:12; Ephesians 1:7; 1 Peter 1:19; 1 Corinthians 12:12; 1 John 1:3).
- F. We believe that water baptism is for the remission of sins (Acts 2:38; 22:16) and should be administered to believers by immersion in keeping with the commission of Jesus in Matthew 28:19 and apostolic practice (Acts 2:38; 19:5).
- G. We believe in participating in the New Covenant communion of the Lord's body, partaking of the emblems which typify the body and blood of Jesus Christ, remembering His death until He comes again. We examine ourselves, confessing our faults and sins, always discerning those in the Lord's body—both locally and universally (1 Corinthians 10:16,17; 11:23-33).
- H. We believe that Christians must live in obedience to God's Word, and that those who remain in the faith unto the end shall be saved (2 Timothy 2:19; Luke 8:13; 1 Corinthians 15:2; Hebrews 3:14; Matthew 24:13).
- I. We believe that God is a God of order who has established a specific structure of authority within both the church and the family. He has established offices in the church (pastors, elders, and deacons) through which the affairs of the local assembly are to be governed. Members of the assembly are enjoined to obey those who have the rule over them in spiritual matters. God has also ordained that children are to obey their parents, wives are to submit to their husbands, and citizens are to obey their civil governmental authorities. In all the aforementioned cases of submission, exception must be made if obedience would cause one to violate his conscience before God (Romans 13:1-7; 1 Corinthians 12:28; Ephesians 4:11-13; 1 Timothy 3:1-13; Hebrews 13:17; Ephesians 6:1; 5:22; 1 Peter 2:13,14; Acts 4:19).
- J. We believe that all New Testament believers should purpose in their hearts to financially support the ministry of their church with at least as much liberality as the tithe and offering, which were required to be given to the Lord under the Old Covenant (Leviticus 27:30-32; Malachi 3:10; 2 Corinthians 9:6,7).
- K. We believe that bodily healing continues to be available to believers today, having been provided by the atonement of Christ on the cross and promised to all who will put their trust in Him (Mark 16:18; James 5:14,15; 1 Peter 2:24).
- L. We believe in the exercise of the gifts and ministries of the Holy Spirit within the church body, as described in Romans 12:3-8 and in 1 Corinthians 12 through 14.
- M. We believe that Christians are to endeavor to keep the unity of the Spirit in the bond of peace, so that God may bring the willing and obedient, who truly love Him, unto the unity of the faith before Jesus Christ returns (Ephesians 4:1-6,13-16).

(continued)

- N. We believe in the out-translation of the bride of Christ, followed by the Great Tribulation in which the Antichrist shall rule over the earth through a world government, world church, and false prophet. Those Christians who fail to make the bride of Christ will, if they are faithful, be martyred in the Great Tribulation and come into the great wedding feast as guests of the Groom. God will pour out plagues on the earth; the devil will gather all nations against Jerusalem to battle; Christ will return to rule over the earth in the Millennium; all shall stand before God at the great judgment (1 Thessalonians 4:17; Luke 21:27,28,36; Revelation 7:14; 2 Thessalonians 2:1-8; Revelation 13:1-18; 17:1-18; 8:7-9:19; 11:15,19; 16:12-14,16; Zechariah 14:2-5,9; Revelation 1:7; 20:11-15).
- O. We believe in everlasting life for the believer and everlasting judgment for the unbeliever (John 3:16; Matthew 25:46; Revelation 20:11-15).

ARTICLE TWO: Procedures Regarding an Individual Being Put out of the Church or Disfellowshipped:

For the protection of the Church and in accordance with the precepts established in the Holy Scriptures, we believe that individuals who continue in significant sin without repentance, including those who are potentially subversive and/or dangerous to the well-being of the Church and its government and/or its participants, must be excluded absolutely, and that such individuals shall be "put out of the Church"; or if they do not currently attend the Church, they shall be "disfellowshipped." The results of being "put out of the Church" and being "disfellowshipped" are identical: in both cases the fellowship with Community Chapel and Bible Training Center is terminated; the individual is barred from entrance to Church property, functions, meetings, and facilities; and the active participants in the Church are instructed to have no fellowship or non-business conversation with him.

- A. There are several reasons why an individual might be put out of the Church or disfellowshipped; the following partial list gives examples which are indicative of such reasons:
1. Wronging a brother and refusing to repent and make restitution. An individual who does so is to be treated as a heathen (Matthew 18:14-18).
 2. Fornicating or committing adultery; castigating others or the Church; being a drunkard, extortioner, or idolater; or being covetous. An individual who continues in any of these sins or who is involved in any wickedness is to be put away from the Church (1 Corinthians 5:9-13).
 3. Being significantly out of step with the Church's rules, doctrines, and practices. An individual in such a condition is not to be accompanied with, although he may still be considered a brother in the faith and not an enemy (2 Thessalonians 3:6-15).
- B. We believe that in His Word, God forbids His people to have fellowship with those who have been disfellowshipped by the Church, and that it is sin to entertain rumors, allegations, and criticism against the Church and/or its government, which such people may bring up. Because 1 Timothy 5:19, the general tenor of other Scriptures, and our Church (Hebrews 13:17) teach that Christians must refuse to accept accusations against spiritual leaders (except according to clear Biblical procedures), we recognize that the sin of listening to and harboring such things may be grounds for being put out of the Church.

(continued)

- C. We recognize that the Bible teaches clear procedures for dealing with grievances and accusations against other persons, brethren within the Church, and the Church government. When an individual with a grievance consistently obeys completely the teachings of Holy Scripture in these matters, as interpreted by this Church, he shall under no circumstances be put out of the Church or disfellowshipped.
- D. We believe that when anyone in our Church hears another begin to accuse the Church, our government, or anyone in that government, the person shall immediately refuse to hear any further accusations and shall tell the accuser to bring any accusations to one of the Voting Elders. He then shall report the incident to one of the Voting Elders.
- E. We believe that the Church government must act promptly yet fairly when considering the matter of an individual being put out of the Church or disfellowshipped. To insure that no one is unfairly treated, our policy is as follows:
1. Standard Procedure. Counselors shall:
 - a. Inform the individual that he may be put out of the Church if he does not repent and mend his ways.
 - b. Allow the individual to repent and mend his ways.
 - c. Fully explain the charges against the individual, allowing him to ask questions and to make his defense.
 - d. Fully explain to the individual what is expected of him.
 - e. Notify the individual that either he is put out of the Church with the Pastor's concurrence, or else that a recommendation is being sent to the Pastor to the effect that he be put out of the Church, and therefore that he will not have fellowship with the Church.
 - f. Explain to the individual that he has a right to appeal the expulsion to a board of two or more Voting Elders (in addition to the counselor, if he is also a Voting Elder) as determined by the Pastor.
 2. Exceptions and Extenuating Circumstances: The following are situations in which the counselor may put an individual out of the Church without counseling, warnings, or without regard to repentance or apology.
 - a. Violent actions or aggravated assaults or actions where a person may be deemed to be potentially dangerous or to be an imminent threat to people or property, by reason of violence, intimidation, threatening physical harm, robbery, etc.
 - b. Lack of indication of sincerity of repentance, a manifestly improper and unchristian attitude and spirit, lack of cooperation, or unwillingness to obey God and/or the Church.
 - c. Rebellion, unsubmitiveness, antagonism, or lack of respect for the Church, the Pastor, or God.
 3. Regardless of the reason why a person is put out of the Church, he always has the right to appeal.
 4. The counselor shall always seek the Pastor's concurrence in putting someone out of the Church; or, in emergency or aggravated matters, the Pastor shall be notified as soon as is reasonably possible.

(continued)

5. For the protection of the Church, for the need of the people to know with whom they may not have fellowship, and in accordance with the Bible; the Church shall be notified of those who sin and are put out of the Church.
 6. This Church interprets as sin, in accordance to the Holy Scriptures, any action contrary to God's laws, whether stated in the Bible or by delegated authority, the Church, or stated by God through gifts and ministries recognized by the Church. Sin is disobedience to God. Any disobedience to those appointed by God or His Church is interpreted as disobedience to God; it is, therefore, sin.
- F. The Corporation Church and all Satellite Churches shall honor the decision of the Corporation Church or any other Satellite Church to disfellowship individuals; such individuals shall be considered to be disfellowshipped from all churches and fellowships of Community Chapel and Bible Training Center. An exception to this policy may be made by mutual agreement between the pastors involved.

ARTICLE THREE: Statement Regarding Military Action.

Community Chapel and Bible Training Center stands opposed to our congregation being a part of the armed services.

- A. It is our belief that we are a body of believers, called by God to serve Him according to His Word and revelation (Romans 12:4,5; Ephesians 4:4; Matthew 4:10).
- B. God has called us to be in the world and not of the world, and to put Him first in all things (John 17:11,16; Matthew 6:33).
- C. We are commanded by God to be obedient to civil authority except where contrary to God's Word and our consciences. We stand opposed to anarchy (Romans 13:1-7; Acts 4:19).
- D. We recognize Communism to be anti-God, anti-democratic, and a threat to peace.
- E. We recognize the right of those who are of the world to use such force as is necessary to subdue crime, anarchy, and aggression (John 18:36; Romans 13:4).
- F. We believe Christians to be citizens of heaven, pilgrims and strangers sojourning among unregenerated peoples on earth (Philippians 3:20; 1 Peter 2:11; Hebrews 13:14).
- G. It is our belief that the unregenerated are responsible for the current problems and, therefore, have to deal with the same in their own way. We believe that refusal to be born-again and filled with the Holy Spirit as commanded by Scripture has led to strife of every sort in our society and among nations (Proverbs 29:2).
- H. We further believe that the soft stand taken against evil, crime, and aggressions by our government has put this country in its present precarious position.

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- I. We are convinced that the present actions and inactions are part of a universal scheme to establish world government as foretold by the Bible (Revelation 17:9-12). Christians who take part in such matters only help to bring to pass a world government and a world church which will ultimately wrest away our freedom to worship God according to the dictates of our hearts and our understanding of God's Holy Word.
- J. We are opposed to taking part in any form of violence or in any action to aid the establishment of world government or of a national or world church by man's efforts (Luke 3:14).
- K. We trust God, not man, to be our defense (Psalms 59:16,17; 118:8).
- L. We believe in doing good to all men, evil to none (Galatians 6:10; Romans 12:17).
- M. We are appreciative of the federal Constitution that is based on godliness, and of the Christian attitudes that accrue from our godly forebears. We are thankful for the freedom that we do enjoy in this great nation of ours and pray that its leaders will lead us in the paths of righteousness, godliness, peace, and justice (1 Timothy 2:1,2).
- N. We are conscientiously opposed on the grounds of our religious faith to aiding the military in any way. We believe that born-again Christians must not take part in fighting the wars of this world.

ARTICLE FOUR: Statement on Counseling.

- A. We believe that the Holy Scriptures teach Christians to encourage, counsel, admonish, exhort, and rebuke the brethren in matters of faith, doctrine, domestic life, marriage, godliness, and all other areas taught by the Bible, and to do so with all authority (Titus 2:15). Accordingly, the Church shall train to its satisfaction and authorize counselors for the ministry of godly counsel to those in need.
- B. No counselor shall attempt to control or manipulate the life of another individual. However, this shall not be construed to prohibit the counselor from teaching the laws of the Church and the Bible, or from giving counsel or explaining what he would do under similar circumstances. It is our conviction that a Church counselor has Bible precedent to explain Biblical, godly, and moral principles that are in accordance with his office and the teachings of Scripture according to the teachings of this Church.

It is our belief that such counsel does not do violence to a person's free will, because advice from counselors is just that—advice and no more. The recipient of the counsel is not bound to follow the counsel he seeks or that is given (he must be responsible for his own actions) unless the counselor directs a person to a certain action in accordance with the Church laws, in which case that person has the free choice of following the rules or of seeking another church. Our Church policy is that our Church is only for those who agree with the Bible and the calling and authority of this Church.

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While explaining the full implications of considered action, the counselor shall be very careful not to give absolute directions in matters which are entirely subject to the free choice of the recipient of counsel. The following list illustrates the type of decisions which, according to our firm policy, the counselor must carefully leave open to the choice of the recipient of counsel.

1. A counselor shall refrain from making any absolute recommendation about either seeking or not seeking professional medical or psychiatric care or obtaining care in or out of clinics or hospitals.
 2. A counselor shall refrain from telling the recipient of counsel that he either should or should not seek a divorce, give up a child for adoption, or seek an abortion.
 3. A counselor shall refrain from giving advice which would cause the recipient of counsel to disobey any law (unless the Board of Voting Elders has determined that the particular law is contrary to the higher law of God as revealed in the Bible).
 4. A counselor shall not accuse a person of being "demon-possessed."
- C. We recognize that individuals who are under stress may be prone to misinterpretation of counsel; therefore, counselors shall exercise caution when dealing with emotionally volatile issues and shall attempt to give counsel which is easily understood.

SECTION IV

Ordination and Licensing

ARTICLE ONE: We believe that Ministers, Elders, and Evangelists should be ordained into the ministry of the Gospel of Jesus Christ by the Board of Voting Elders and the Pastor. Similarly, we believe that those who are beginning to step into ministerial duties should be temporarily licensed prior to ordination. Definitions of ordination and licensing:

- A. Ordination into the ministry of the Gospel: Recognition and attestation of the calling of God into the ministry of the Gospel of Jesus Christ for the duration of the ministry to which one is ordained. Specifically,
1. The ordination of a Voting Elder shall be in effect as long as he occupies his position within this Satellite Church.
 2. The ordination of a Ministerial Elder shall be in effect as long as he carries his responsibility of performing the ministry(ies) within this Satellite Church for which he was ordained.
 3. The ordination of a Departmental Elders shall be in effect as long as he carries the responsibility of the department which he has been given to oversee.

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4. The ordination of a Minister of the Gospel, Overseer of the Word of God, Evangelist, or any other ministry with a calling beyond this Satellite Church shall be in effect as long as he carries the responsibility of the ministry for which he has been ordained. This Satellite Church may not withdraw this type of ordination; however, it may refuse to recognize it if the Board of Voting Elders determines that just cause exists.
- B. Licensing into the ministry of the Gospel: Recognition and attestation of a present, but not necessarily permanent, calling of God into the ministry of the Gospel in preaching, leading satellite fellowships, evangelism, etc. The licenses of such ministers are subject to periodic review and renewal.

We regard a minister who has been both ordained and temporarily licensed to be an ordained minister with a calling to a particular field of ministry as appointed by the Church; however, the field having not yet been demonstrated to be the permanent calling of that minister, or the minister not having yet been proven in the field.

ARTICLE TWO: Ordination into the ministry shall be by prayer and the laying on of hands. We accept the command of God to "lay hands suddenly on no man" to mean to prove the candidate and be careful not to ordain and thrust into the ministry those who are not yet ready.

ARTICLE THREE: Ordination and licensing shall be the only official appointments to the ministry of the Gospel of Jesus Christ which this Satellite Church shall use to establish ministerial status for the sake of official recognition by this Satellite Church, other churches, and the civil government.

ARTICLE FOUR: The qualifications of a candidate for ordination into the ministry of the Gospel shall be:

- A. The fact that the candidate feels the call of God into the ministry, has a field of ministry open to him, and desires to be ordained and set apart for God in a full-time ministry.
- B. The fact that the candidate has, to the Board of Voting Elders, demonstrated himself capable of ministering in the capacity to which he is to be ordained.
- C. The fact that the candidate has, to the Board of Voting Elders, demonstrated himself to be spiritual and a credit to his office.

ARTICLE FIVE: The qualifications of a candidate for licensing into the ministry of the Gospel shall be:

- A. The fact that the candidate feels the call of God to minister His Gospel in a specific field of ministry.
- B. The fact that the candidate has to the Board of Voting Elders demonstrated himself to be spiritual and capable of ministering in the capacity to which he is to be licensed.

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ARTICLE SIX: An ordained or licensed minister of the Gospel shall have no eldership or governmental position in the Church unless he also has been appointed or elected to an office in the church government (see Section II above). He shall, nonetheless, be recognized as a minister of the Gospel, deserving respect for this high calling of God.

ARTICLE SEVEN: This Satellite Church shall keep the Board of Senior Elders of the Corporation Church informed of all ordinations and changes of status regarding the recognition of an individual's ordination on a timely basis.

ARTICLE EIGHT: If and when this Church decides to ordain and pay any member of its ministerial staff, it shall inform that member of his privilege of exemption from the Social Security program acquired by filing I.R.S. form 4361.

ARTICLE NINE: As the church grows larger, we recognize that it would be impractical for each minister or elder to perform all ministerial and oversight duties; therefore, the Pastor shall designate an appropriate division of labors among them. We believe it to be both Biblical and expedient to utilize our ministers according to their respective talents, expertise, and callings. We recognize various callings of God in the ministry of the Gospel. Accordingly, the Pastor shall, in addition to the regular duties of their offices, designate those who may be called on to preach, teach, perform weddings, funerals, be on deliverance teams, healing-ministry and hospital-visitation teams, outreach teams, radio and television ministries, Bible studies, evangelism teams, be fellowship leaders, perform the ministry of helps, minister to institutions, home and foreign missions, etc.

SECTION V

Protocol Among Satellite Churches and the Corporation Church

ARTICLE ONE: Statement of Unity With the Corporation Church and all other Satellite Churches in Standards of Appearance and Conduct: This Satellite Church shall strive always to maintain a strong bond of unity with the Corporation Church and the other Satellite Churches. Recognizing that outward distinctions can indicate inner differences, this Satellite Church shall seek to avoid such distinctions. Accordingly, unless an exception is granted by the Board of Senior Elders of the Corporation Church, this Satellite Church shall maintain the same standards regarding dress, hairstyle, and conduct as taught by the Corporation Church.

ARTICLE TWO: This Satellite Church shall have no satellite churches of its own. If a fellowship of this Satellite Church develops to the point where the majority of the attendants, by a majority vote, express their desire that the fellowship incorporate as a church; the fellowship leader, after advising the Pastor of this decision, shall request that the Corporation Church instate the group as a Satellite Church. All arrangements with the Corporation Church shall be completed according to instructions before filing corporate organization papers.

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ARTICLE THREE: If assistance is needed in any ministry (e.g., music ministry, teaching, etc.), a request shall be directed to the appropriate Pastor or fellowship leader. No effort to "recruit" for the needed ministry may be undertaken until the Pastor or leader has given permission. This Satellite Church shall at all times respect the chain of authority established within the Corporation Church and within each Satellite Church and fellowship.

ARTICLE FOUR: Recognizing that maintaining unity with other Satellite Churches and the Corporation Church is a fundamental goal, the Pastor shall encourage attendance at gatherings initiated by the Corporation Church such as elders' retreats, camp meetings, and teaching seminars. To the extent of financial ability, Satellite Churches are encouraged to pay the travel and living expenses of the Pastor, his wife, and the Elders and their wives to such events.

ARTICLE FIVE: In order to maintain coherency with the teaching emanating from the other churches of Community Chapel and Bible Training Center and to maintain ease of reference to standard commentaries and scholarly works, this Satellite Church shall use the King James Version of the Bible as its primary Bible translation. Other translations may be used, but only as supplements.

SECTION VI

Original Musical Compositions

ARTICLE ONE: Musical compositions originating from a Satellite Church shall become the property of the church of origin subject to the following rules. (In the case of musical compositions originating in the Corporation Church, copyright ownership shall be held under the name Community Chapel Publications.)

- A. All Satellite Churches and the Corporation Church shall have unencumbered access to all original musical compositions for use within their own corporate organizations. Such use shall include performance, special arrangement, duplication, and distribution.
- B. All copies of musical compositions shall display the appropriate notice to indicate which group owns the copyright of each composition.
- C. If this Satellite Church desires to sell to a commercial publisher or publish for distribution outside the church any of the musical compositions it owns, it must first obtain the concurrence of the Board of Senior Elders of the Corporation Church. Community Chapel Communications always has first option in obtaining musical compositions for publication. The Corporation Church discourages the loan, gift, or sale of special and unique songs which represent Community Chapel and Bible Training Center, as well as the loan, gift, or sale of special and unique songs that may become adulterated by carnal churches or ministries.

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SECTION VII

Changes to and Upkeep of the Articles of Faith and Bylaws of This Satellite Church

ARTICLE ONE: Changes, additions, or deletions.

- A. Any changes, additions, or deletions to these Bylaws which this Satellite Church feels are necessary to implement to meet its particular situation shall become effective after the following steps are taken:
 1. The Pastor and a minimum of all the Voting Elders of this Satellite Church, save one, approve the change(s).
 2. This Satellite Church sends to the Board of Senior Elders of the Corporation Church a formal letter detailing the modification(s), signed by the Voting Elders.
 3. The Pastor of the Corporation Church and a minimum three-fourths (3/4) majority of the Board of Senior Elders of the Corporation Church approve the change(s).
- B. Changes, additions, or deletions which are accepted according to the procedure outlined in Item A. above shall be recorded and numbered separately from these Bylaws so as not to interrupt the readability or damage the ability to define or restore the original document.

ARTICLE TWO: We of Community Chapel and Bible Training Center recognize that it is imperative that unity of direction be maintained among all of its fellowships and Satellite Churches. From time to time, the Corporation Church anticipates amending the master model Bylaws for Satellite Churches to provide for smoother Satellite Church operation, closer and more harmonious inter-church ties, and greater church safety and legal protection. In order to secure the advantages available from these amendments, this Satellite Church shall adopt the newly-amended Bylaws within sixty (60) days of notification by the Corporation Church that the model Bylaws have been amended.

This Satellite Church shall always keep these Bylaws in agreement with the master model Bylaws for Satellite Churches (which is Chapter Six of the Bylaws of Community Chapel and Bible Training Center, Seattle, Washington).

RATIFICATION OF THESE ARTICLES OF FAITH AND BYLAWS

_____ (Name), Board of Voting Elders Chairman
date

_____ (Name), Board of Voting Elders member
date

_____ (Name), Board of Voting Elders member
date

(Others may be added, if applicable.)

- b. To establish, operate, and maintain churches for Christian worship, education, practice of Christian doctrine, and the conduct of integral religious ministries. This includes: edifying the saints, upbuilding them in the faith of God's Holy Word; aiding souls in being saved and filled with the Holy Spirit and living victorious Christian lives, and in looking and preparing for our hope from heaven: the Lord Jesus Christ; giving spiritual counseling to those in need; helping, training, exhorting, and advising God's people in witnessing of Jesus Christ and living for Him; propagating the Word of God; and edifying and helping the total man: body, soul, and spirit.
- c. To erect and maintain church buildings; schools; Bible colleges; student living facilities; business offices; radio, television, and recording studios; broadcast and transmission facilities; social halls; parsonages; retreat centers; rehabilitation homes; children's care centers; and such other structures as are deemed necessary or desirable.
- d. To engage in a ministry through radio, television, publications, and other media of mass communication; including the distribution and sale of religious publications and related items.
- e. To establish, operate, and maintain as an integral and inseparable part of the overall ministry of the Gospel of Jesus Christ a Bible Training Center which gives instruction of Christian religious beliefs, morals, and ethics, and the propagation of Christian faith, practice, and doctrine.
- f. To establish, operate and maintain a Christian school, kindergarten (K-4) through twelfth (12) grade, for the instruction of Christian religious beliefs, values, morals, ethics, and the propagation of Christian faith, practice and doctrine, including all subjects necessary for a proper education. All proper educational subjects are recognized as being thoroughly and completely religious because of their philosophical and moral applications to the circumstances and understandings of life and the world we live in and our relationships with other people. This school-ministry shall be an integral and inseparable part of this corporation's overall ministry of the Gospel of Jesus Christ.
- g. To establish, operate, and maintain Christian education and necessary incidental day-care for children through four years of age for the instruction of Christian religious beliefs, values, morals, and ethics, propagation of faith, practice and doctrine, including all proper educational subjects appropriate to the child's age level and abilities. All proper Christian education and child care are recognized as being thoroughly and completely religious because of their philosophical and moral implications to the circumstances, understanding of life and the world we live in, and our relationships with other people. This aforesaid ministry shall be an integral and inseparable part of this corporation's overall ministry of the Gospel of Jesus Christ.
- h. To provide Biblical and Christian-based advice and counsel appropriate to the problems and circumstances of life to those in need and seeking counsel.

(continued)

- i. To acquire, operate, and maintain teen centers, youth centers, orphanages, homes for the aged and such other benevolent and charitable institutions as may be lawful for non-profit centers in (name of state) .
- j. To acquire and hold real estate and such other property as the realization of the aforesaid objectives may demand.
- k. To perform charitable acts of assistance and benevolence and to grant financial aid or gifts to persons whom the government of the Church determine to be worthy of such charity.
- l. Any lawful act or activity for which non-profit incorporators may be organized under the (name of state) Corporation Code.

The foregoing statement of purposes shall be construed as a statement of both purposes and powers, and the purposes and powers stated in each clause shall, except where otherwise expressed, be in no wise limited or restricted by reference to, or inference from, the terms or provisions of any other clause, but shall be regarded as independent purposes and powers.

5. DISTRIBUTION OF ASSETS IN LIQUIDATION OR DISSOLUTION.

In the event that this corporation by and through its board of directors or through some other determination shall be deemed incapable of continuing to fulfill or serve its purpose, all of its assets, after distribution according to the priorities created in the Non-Profit Corporation Act, shall be distributed to Community Chapel and Bible Training Center, having a current address of 18635 8th Avenue South, Seattle, WA 98148, provided that it is at such time a tax-exempt organization under the then applicable Internal Revenue laws of the United States of America, and further provided that Community Chapel and Bible Training Center is then an organization to which contributions are considered as deductible under the then applicable Internal Revenue laws of the United States of America. In the event that Community Chapel and Bible Training Center does not meet the foregoing requirements at that time, the assets shall be distributed to such other organizations as to which contributions are deductible as charitable contributions in accordance with the Internal Revenue laws of the United States of America. In no event, even upon dissolution, shall any officer or director enjoy any personal benefit from the assets of this corporation.

6. TAX EXEMPT STATUS.

The corporation shall not carry on any activities not permitted to be carried on:

- a. By a corporation exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 as presently constituted.
- b. By a corporation, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954.

7. PROHIBITION OF POLITICAL ACTIVITIES.

No substantial part of the activities of the corporation shall be devoted to carrying on propaganda, or otherwise attempting to influence legislation, or for the purpose of participating in, or intervening in, any political campaign (including publication or distribution of statement) on behalf of any candidate for public office.

8. PROHIBITION OF PERSONAL BENEFITS.

No private person, officer or director of this corporation shall accede to or in any way, directly or indirectly, receive any benefit of profit or distribution of property or distribution of income from this corporation, provided, however, that nothing herein contained shall prevent the payment in good faith of reasonable compensation to any officers, private persons, or directors or to any employees in return for services actually rendered and for actual expenses incurred in furtherance of the purposes hereof.

9. PROVISIONS FOR REGULATION AND CONDUCT OF THE INTERNAL AFFAIRS OF THE CORPORATION.

- a. This corporation shall not issue stock.
- b. This corporation shall have no members. All decision-making for this corporation shall be hereafter vested in the board of directors, except as specifically limited by the corporation bylaws.
- c. The affairs of this corporation shall be managed by a board of directors which shall have such officers as are set out in the bylaws of the corporation. There shall not be less than three and not more than twelve directors, and the qualifications, terms of office, manner of election, time and place of meetings, and powers of duties thereof shall be such as will be prescribed in the bylaws of the corporation.
- d. The number of directors constituting the initial board of the corporation shall be three (3). The names and addresses of the persons who are to serve as the initial directors of the corporation are as follows:

_____	_____
_____	_____
_____	_____

10. AMENDMENTS AND BYLAWS.

- a. Amendments to these Articles of Incorporation may be made with a three-fourths (3/4) affirmative vote of the board of directors, the Pastor's concurrence, and the concurrence of the board of directors (Board of Senior Elders) of Community Chapel and Bible Training Center, having a current address of 18635 8th Avenue South, Seattle, WA 98148.

RATIFICATION OF THE ARTICLES OF FAITH AND BYLAWS
OF
COMMUNITY CHAPEL AND BIBLE TRAINING CENTER

Jan. 28, 1986
date

Donald Lee Barnett
Donald Lee Barnett, Board of Senior Elders Chairman

Jan 28, 1986
date

Jack A. Hicks
Jack A. Hicks, Board of Senior Elders member

Jan 28, 1986
date

E. Scott Hartley
E. Scott Hartley, Board of Senior Elders member

Jan 25, 1986
date

J. H. DuBois
J. H. DuBois, Board of Senior Elders member

CURRENT OFFICERS AND MAJOR APPOINTEES OF THE CORPORATION OF
COMMUNITY CHAPEL AND BIBLE TRAINING CENTER

(revised 10/14/87)

DIVISION ONE: THE CORPORATION

Board of Senior Elders..... Donald Lee Barnett (Chairman)
John H. DuBois
E. Scott Hartley
Jack A. Hicks

President of the Corporation..... Donald Lee Barnett

Vice-President..... Jack A. Hicks

Secretary of the Corporation..... E. Scott Hartley

General Manager..... Jack A. Hicks

Treasurer and Data Manager..... Wyman J. Smalley

Accountant and Bookkeepers..... Drake Pesce
Sue Annear
Debra Gurr

Check Signers..... Donald Lee Barnett
John H. DuBois
E. Scott Hartley
Jack A. Hicks
Ralph Alskog
Wyman Smalley

Offering Counters..... Sue Annear
Denise Carpenter
Debra Gurr
Drake Pesce
Bonnie Martin (alternate)

Custodian of the Bylaws..... Melinda Erickson

DIVISION TWO: THE CHURCH

Pastor..... Donald Lee Barnett

Deacon Board..... Jack A. Hicks (Chairman)
E. Scott Hartley
Donovan Pack
Ralph Alskog

Ministerial Elders..... Ralph Alskog
John Harold
Don Lockrem
A. Russell MacKenzie
Lanny Peterson
Gerald Slaminski
Greg Thiel
Mark Yokers

(continued)

Officers and Appointees

Departmental Elders: George Bowker
Ron Myrick

DIVISION THREE: COMMUNITY CHAPEL PUBLICATIONS

Chief Executive Officer..... Donald Lee Barnett
Manager..... Sandy Schwartzkopf
Editor..... Jeff McGregor

DIVISION FOUR: COMMUNITY CHAPEL BIBLE COLLEGE

President (Chief Administrator)..... Donald Lee Barnett
Dean..... Jack DuBois
Business Manager..... Jack Hicks

DIVISION FIVE: COMMUNITY CHAPEL CHRISTIAN SCHOOLS

Chief Executive Officer..... Donald Lee Barnett
Director Jack A. Hicks
Assistant Director Donna Moren

U.S. SATELLITE CHURCHES

Chippewa Valley Community Chapel (WI); Pastor Keith Gunn
Community Chapel and Bible Training Center of Kirkland, WA; Pastor Fred Langford
Community Chapel and Bible Training Center of Ulysses, KS; Pastor Nicholas Lembo
Community Chapel and Bible Training Center of Kalispell, MT; Pastor Michael Oas
Community Chapel and Bible Training Center of Spokane, WA; Pastor Jamie Hansen
Community Chapel and Bible Training Center of Bozeman, MT; Pastor Mark Kaufmann
Community Chapel and Bible Training Center of Tacoma, WA; Pastor Jack McDonald
Community Chapel and Bible Training Center of Yakima, WA; Pastor Lynn Brown

U.S. SATELLITE FELLOWSHIPS (incorporated)

Community Chapel Fellowship of Chester, IL; Pastor Jerry McElroy

FOREIGN SATELLITE MINISTRIES (incorporated)

Community Chapel and Bible Training Centre of Canada; Keith Karlsson (General Manager)

Amendment to the Bylaws
Community Chapel and Bible Training Center
Seattle, Washington

CHAPTER SIX
SECTION II
Government of This Satellite Church
ARTICLE THREE

Old wording:

- F. After annual elections cease, a Deacon shall remain in office until one of the following occurs:
1. He resigns, or ceases to be in regular attendance at this Satellite Church.
 2. Any member of the Deacon Board or Voting Elders requests a new vote by the congregation, and the Deacon is voted out of office.
 3. He is put out of office by a minimum two-thirds (2/3) majority vote of the Voting Elders. (See Item G. below.)
 4. The congregation petitions for a new vote in sufficient numbers to satisfy the Voting Elders that a vote is advisable, and the Deacon is voted out of office.

New wording (change is underlined):

- F. After annual elections cease, a Deacon shall remain in office until one of the following occurs:
1. He resigns, or ceases to be in regular attendance at this Satellite Church.
 2. The Pastor, or a majority of the Deacons, or a majority of the Voting Elders requests a new vote of the designated Deacon's office by the congregation, and the Deacon is voted out of office. (See Item D. above.)
 3. He is put out of office by a minimum two-thirds (2/3) majority vote of the Voting Elders. (See Item G. below.)
 4. The congregation petitions for a new vote in sufficient numbers to satisfy the Voting Elders that a vote is advisable, and the Deacon is voted out of office.

This amendment to the Bylaws of Community Chapel and Bible Training Center is hereby adopted this tenth day of March, 1987, in witness whereof we affix our signatures

3/10/87
date

Donald Lee Barnett
Donald Lee Barnett, Board of Senior Elders Chairman

3/10/87
date

Jack A. Hicks
Jack A. Hicks, Board of Senior Elders member

3/10/87
date

E. Scott Hartley
E. Scott Hartley, Board of Senior Elders member

3/10/87
date

John H. DuBois
John H. DuBois, Board of Senior Elders member

L-1/13/87AMBL

Amendment to the Bylaws
Community Chapel and Bible Training Center
Seattle, Washington

DIVISION ONE
SECTION IX
Corporation Finances

ARTICLE THREE.

Old wording:

- C. Check Signers (chosen from among the membership of the Board of Senior Elders by minimum of three-quarters [3/4] majority vote of this same body). If additional Check Signers are necessary to conduct business efficiently and expeditiously, they shall be chosen from among the other Elders (Ministerial and Departmental Elders) by a unanimous vote of the Senior Elders.

New wording:

- C. Check Signers (chosen from among the membership of the Board of Senior Elders by minimum of three-quarters [3/4] majority vote of this same body). If additional Check Signers are necessary to conduct business efficiently and expeditiously, they shall be chosen by a unanimous vote of the Senior Elders.

ARTICLE FIVE, Item B.

Old wording:

4. The Treasurer shall not sign checks.

New wording:

Delete this paragraph.

This amendment to the Bylaws of Community Chapel and Bible Training Center is hereby adopted this 2nd day of April, 1987, in witness whereof we affix our signatures.

<u>4/2/87</u> date	<u>Donald Lee Barnett</u> Donald Lee Barnett, Board of Senior Elders Chairman
<u>4/2/87</u> date	<u>Jack A. Hicks</u> Jack A. Hicks, Board of Senior Elders member
<u>4/2/87</u> date	<u>E. Scott Hartley</u> E. Scott Hartley, Board of Senior Elders member
<u>4/2/87</u> date	<u>John H. DuBois</u> John H. DuBois, Board of Senior Elders member

L-3/12/87AMBL